

BYLAW #1104-26
The City of Beaumont
Access to Information Bylaw

Whereas, Section 7 of the *Municipal Government Act*, RSA 2000, c M-26, and amendments thereto, provides that a council may pass bylaws for municipal purposes;

Pursuant to Section 98(a) of the *Access to Information Act*, SA 2024, C A-1.4, ("ATIA") a municipality, as a local public body, must designate a person or group of persons as the head of the local public body for the purposes set out in the ATIA; and

Pursuant to Section 98(b) of ATIA a municipality, as a local public body, may set fees the local public body requires to be paid for services rendered;

Council therefore enacts:

PART I – DEFINITIONS, AND INTERPRETATION

Definitions

1 In this bylaw:

- (a) "Acts" means the the *Access to Information Act*, SA 2024, c A-1.4, and the *Protection of Privacy Act*, SA 2024, c P-28.5;
- (b) "Applicant" means a person who makes a request for access to a record under section 7(1) of the *Access to Information Act*;
- (c) "Chief Administrative Officer" means the chief administrative officer of the City or delegate;
- (d) "City" means the municipal corporation of The City of Beaumont; and
- (e) "Head" has the same meaning as in the Acts.

Interpretation

2 The following rules apply to interpretation of this bylaw:

- (a) headings, titles, and margin notes in this bylaw are for ease of reference only;
- (b) gender-specific words, phrases, and references are intended to be gender-neutral, and the singular includes the plural as the context requires;
- (c) every provision of this bylaw is independent of all other provisions and if any provision of this bylaw is declared invalid by a Court, all other provisions of this bylaw remain valid and enforceable; and

(d) references to bylaws and enactments in this bylaw include amendments and replacement bylaws and enactments, and regulations and orders thereunder.

PART II – APPLICATION

- Designation of Head 3 For the purpose of carrying out the duties and responsibilities of the Head under the Acts, the Chief Administrative Officer is designated as the Head of the City.
- Delegation of Head 4 The Chief Administrative Officer may delegate, in writing, any powers, duties or functions of the Head to carry out the purposes of the Acts.

PART III – TRANSITIONAL

- Consequential Amendment 5 Bylaw 969-20, Designated Officers Bylaw, is amended by deleting the following section:

8.5 The City Clerk is the designated officer for the purposes of carrying out the duties and responsibilities of the "FOIP" coordinator under the *Freedom of Information and Protection of Privacy Act*, RSA 2000 c-F25 and the regulations thereunder.

- 6 Bylaw 1093-25, Fees and Charges Bylaw, is amended by inserting the following after section 3:

3.1 Where an applicant is required to pay a fee for services to which the *Access to Information Act*, SA 2024, c A-1.4, and the *Protection of Privacy Act*, SA 2024, c P-28.5 apply, the fee payable is the maximum set out in the *Access to Information Act Regulation*, Alberta Regulation 133/2025, Schedule 1: Fees, as amended or repealed and replaced from time to time.

FIRST READING: May 26, 2026

SECOND READING: May 26, 2026

THIRD READING: May 26, 2026

SIGNED THIS 26 day of May, 2026.

Joanne Dargis
CLERK

Lisa Vanderkwaak
MAYOR