

BYLAW 1103-26
Council Committee Omnibus Bylaw

Whereas sections 145(1) of the Municipal Government Act, RSA 2000 cM-26, permits Council to pass bylaws to establish procedures for council, council committees, and other bodies established by council;

Council enacts:

Amendments

- 1 Bylaw 1027-23, Council Committees Bylaw, is amended as follows:
 - (a) Section 26 "Number of Meetings Per Year" is amended by replacing "eight (8)" with "twelve (12)";
 - (b) Section 33 "Closed Session" is amended by replacing "*Freedom of Information and Protection of Privacy Act, RSA 20000, c F-25*" with "*Access to Information Act, SA 2025, c A-1.4*";
 - (c) Section 34 "Participating by Electronic Means" is revised to read as follows:

34 Council Committee members shall attend meetings in person unless prior approval for participation by telephone or video conference is granted by the Chair and the Administrative Representative where such participation is necessary.
 - (d) Section 35 under "Participating by Electronic Means" is amended by adding "Pursuant to section 34" before "Council".
- 2 Bylaw 1036-23, Youth Advisory Committee Bylaw, is amended as follows:
 - (a) Section 8 "Membership requirement" is amended by replacing "16 and 22" with "15 and 19", "22" with "19", "23" with "20", and "24" with "21";
 - (b) Section 30(d) under "Administrative representative" is amended by replacing "*Freedom of Information and Protection of Privacy Act*" with "*Access to Information Act, SA 2024, c A-1.4; the Protection of Privacy Act, SA 2024, c P-28.5*"; and
 - (c) Section 33 "Expiration date" is deleted in its entirety.

- 3 Bylaw 1037-23, Grant Advisory Committee Bylaw, is amended as follows:
- (a) Section 5 "Mandate" is amended by replacing "makes recommendations related to the award of" with "reviews applications and awards" and "and ensures" with ", ensuring";
 - (b) Section 6(a) "Terms of Reference" is amended by replacing "make recommendations to Council about the awarding of" with "award" and inserting ", and provide grant reporting to Council on funding allocations following each Intake Period" after "funds";
 - (a) Section 29(d) under "Administrative representative" is amended by replacing "*Freedom of Information and Protection of Privacy Act*" with "*Access to Information Act, SA 2024, c A-1.4; the Protection of Privacy Act, SA 2024, c P-28.5;*"; and
 - (d) Section 32 "Expiration date" is deleted in its entirety.
- 4 Bylaw 1038-23, Recreation and Culture Advisory Committee Bylaw, is amended as follows:
- (a) Section 30(d) under "Administrative representative" is amended by replacing "*Freedom of Information and Protection of Privacy Act*" with "*Access to Information Act, SA 2024, c A-1.4; the Protection of Privacy Act, SA 2024, c P-28.5;*"; and
 - (b) Section 33 "Expiration date" is deleted in its entirety.
- 5 Bylaw 1039-23 Arts Advisory Committee Bylaw is amended as follows:
- (a) Section 1 "Definitions" is amended by adding the following definition in alphabetical order and renumbering the definitions appropriately:
 - "Intake Period" means the period that occurs twice per calendar year during which Community Grant applications are considered by the Committee;
 - (b) Section 5 "Mandate" is amended by replacing "to recommend allocations to Council" with "and awards Art Grant Program funds, ensuring funding allocations reflect the best interest of the community and align with Council

priorities;”;

(c) Section 6 “Terms of Reference” is amended by inserting the following before clause (a):

(a.1) review and consider art grant applications, using the program guidelines, to award Art Grant Program funds, and provide grant reporting to Council on funding allocations following each Intake Period;

(d) Insert the following after Section 23 under “PART IV – PROCEDURES”:

Conflict of Interest

23.1 A Public Member must recuse themselves from all discussions, deliberations, evaluations, decisions during an Intake Period, if they or an organization with which they are affiliated has submitted, or intends to submit, a Community Grant application during that Intake Period. For clarity, the recusal will apply for the entirety of the Intake Period.

(e) Section 29(d) under “Administrative representative” is amended by replacing “*Freedom of Information and Protection of Privacy Act*” with “*Access to Information Act, SA 2024, c A-1.4; the Protection of Privacy Act, SA 2024, c P-28.5;*” and

(f) Section 32 “Expiration date” is deleted in its entirety.

FIRST READING: April 28, 2026

SECOND READING: April 28, 2026

THIRD READING: April 28, 2026

SIGNED THIS 28 day of April, 2026.

Lisa Vanderkwaak
MAYOR

Chelaine Winter
CLERK

City of Beaumont Summarized Omnibus Bylaw Chart

The City of Beaumont has created an Omnibus Bylaw to consolidate amendments under one amending bylaw. Amendments, as per the April 28, 2026, Council meeting report, are proposed to the Council Committee Bylaw (1027-23), the Youth Advisory Committee Bylaw (1036-23), the Grants Advisory Committee Bylaw (1037-23), the Recreation and Culture Advisory Committee Bylaw (1038-23), and the Arts Advisory Committee Bylaw (1039-23). A draft of the Council Committee Omnibus Bylaw (1103-26).

Legend: Section amendments are indicated with coloured text.

Bylaw	Category	Proposed Provisions	Comments
Council Committee Bylaw (1027-23)	Number of Meetings	26 An Advisory Committee may hold up to twelve (12) meetings per year.	Any committee meetings over the threshold established under this section require Council approval. To minimize the need for repeated Council approval, the maximum number of meetings has been increased from 8 to 12.
	Legislation Reference	33 Council Committees may vote to close all or part of a meeting to the public to discuss any items that fall within one of the exceptions to disclosure in Part 1, Division 2 of the Access to Information Act, SA 2024, c A-1.4.	Reference to the <i>Freedom of Information and Protection of Privacy Act</i> is replaced with the new Act.
	Electronic Participation	34 Council Committee members shall attend meetings in person unless prior approval for participation by telephone or video conference is granted by the Chair and the Administrative Representative where such participation is necessary. 35 Pursuant to section 34 , Council Committee members that are physically present at the meeting location or participating by telephone or video conference are deemed to be present at the meeting and will be counted towards quorum.	Sections amended to clarify that virtual participation is available at the discretion of the Chair and the Administrative Representative. Due to the collaborative nature of the work undertaken by these committees, in-person attendance is preferable. The wording would allow each committees to determine whether virtual attendance is conducive to the work they undertake. Committees were informed of the proposed changes. Reasonable efforts

			will be made to allow virtual participation where necessary.
All four Advisory Committee Bylaws (1036-23, 1037-23, 1038-23, 1039-23)	Legislation References	(d) provide City information or records to the Committee about matters within its mandate if requested, subject to the <i>Access to Information Act, SA 2024, c A-1.4</i> ; the <i>Protection of Privacy Act, SA 2024, c P-28.5</i> ; and other confidentiality requirements; and	References to the <i>Freedom of Information and Protection of Privacy Act</i> were replaced with the reference to the new Act(s).
	Bylaw Expiration	This bylaw is repealed on December 31, 2026.	<p>Deletion of Expiration Date sections.</p> <p>These sections were included in the original bylaws when the advisory committees were first established by bylaw in 2023 in accordance with the <i>Municipal Government Act</i>. Establishment of the committees by bylaw, while legislatively correct, was a departure from how some of the committees had previously functioned. These expiration sections were added to allow for a testing period and require the bylaw to be brought back to Council for renewal.</p> <p>Bylaws are iterative in nature, with amendments introduced as required to reflect evolving conditions, operational needs, and legislative changes. They will continue to be reviewed periodically to ensure alignment with Council's and committee needs and with provincial legislation.</p>

Youth Advisory Committee Bylaw (1036-23)	Age of Members	8 Public Members must be residents of the City and must be between the age of 15 and 19 at the time of appointment. For greater clarity, should a Public Member turn 20 years of age during their current term, they will be permitted to complete their term. However, no person who would attain the age of 21 years during the term for which they are being considered for appointment is eligible to become a Public Member.	Section amended to lower the age requirement of members from the previous age requirement of 16-22. The revised range better reflects the definition of youth within the community, and engaging younger members has strengthened discussions and provided valuable perspectives.
Grant Advisory Committee Bylaw (1037-23)	Grant Awarding Process	<p>5 The Committee reviews applications and awards Community Grant Program funds in accordance with the program guidelines, ensuring funding allocations reflect the best interests of the community and align with Council priorities.</p> <p>6 (a) review and consider Community Grant applications, using the program guidelines, to award Community Grant Program funds, and provide grant reporting to Council on funding allocations following each Intake Period;</p>	Committee’s Mandate and Terms of Reference sections were amended to reflect changes to the community grant process. Committees would be able to allocate grant funds directly instead of making recommendations to Council for approval. Allocation must be made using program guidelines and cannot exceed the total approved funding established by Council for the year. A bi-annual grant report will be provided to Council and the public after each Intake Period.
Arts Advisory Committee Bylaw (1039-23)	Conflict of Interest	2(f) “Intake Period” means the period that occurs twice per calendar year during which Community Grant applications are considered by the Committee;	New definition to support new Conflict of Interest section below.
		<p>Conflict of Interest</p> <p>23.1 A Public Member must recuse themselves from all discussions, deliberations, evaluations, decisions during an Intake Period, if they or an organization with which they are affiliated has submitted, or intends to submit, a Community Grant application during that Intake Period. For clarity, the recusal will apply for the entirety of the Intake Period.</p>	New section added to account for conflict-of-interest situations. Wording is identical to the Conflict of Interest section previously inserted in the Grant Advisory Committee Bylaw.

	<p>Grant Awarding Process</p>	<p>5 The Committee reviews arts grant applications and awards Art Grant Program funds, ensuring funding allocations reflect the best interest of the community and align with Council priorities; and provides strategic guidance and recommendations to Council on integrating art into Beaumont’s public spaces, strategies for promoting local artists, and strengthening community identity and civic pride through diverse artistic expressions.</p> <p>6 To fulfill its mandate, the Committee may: (a.1) review and consider art grant applications, using the program guidelines, to award Art Grant Program funds, and provide grant reporting to Council on funding allocations following each Intake Period;</p>	<p>Committee’s Mandate and Terms of Reference sections were amended to reflect changes to the arts grant process. Committees would be able to allocate grant funds instead of making recommendations to Council for approval. Allocation must be made using program guidelines and cannot exceed the total approved funding established by Council for the year. A bi-annual grant report will be provided to Council and the public after each Intake Period.</p>
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