



MUNICIPAL GRANT FUNDING PROGRAM

Operating Grant Application

Submission Deadline:
September 20, 2026

Submit via email to grants@beaumont.ab.ca

OPERATING GRANT APPLICATION FORM

PART A: ORGANIZATION INFORMATION

Organization Name			
Mailing Address			
Website			
Social media			
Contact Person			
Email		Phone Number	
Organization Focus Area(s)	Arts Culture Heritage Leisure/Recreation Sports/Athletics Environment Social Services/Wellbeing Community Spirit		
Organization Type	Registered Charity Non-Profit Corporation Alberta Society Other, please specify		
ORGANIZATION SUMMARY Please provide a summary of your organization, including the primary mission and purpose. (Max 300 characters)			
A copy of your organization's most recent year Society Annual Return and Financial Statements must either be on file or accompany your grant funding application.			
Has a copy of your certificate of incorporation been received?	YES	NO	N/A
Has a copy of your latest society annual return been received?	YES	NO	N/A
Has a copy of your most recent financial statements been received?	YES	NO	N/A

PART B: OPERATING FUNDING GRANT REQUEST DETAILS

Select which category the funds will be used for (check all that apply): *funding may cover up to 100% of eligible expenses to a maximum of \$50,000 per year	Basic organizational and administrative costs, including staff salaries, communications, and the direct expenses of day-to-day work.		
	Facility operating expenses of an organization that operate their own building (e.g., heating, electricity, water, outdoor maintenance, and rental/lease costs).		
	Costs incurred by an organization to deliver regular ongoing activities and programming including office and program supplies.		
	Costs incurred by an organization to deliver a recurring established community event or festival.		
Requested funding amount per year: (Max \$50,000/year)	Year 1:		
	Year 2:		
	Year 3:		
	TOTAL:		
Total annual operating budget of organization:			
% of total annual operating budget that the requested amount represents:			
If your project is unable to be fully funded would you accept a smaller funding amount?	Yes	No	
Project Budget template has been completed and is attached to this application:	Yes	No	
Applications must be accompanied by a budget in the required template			

PROJECT DESCRIPTION

Please provide an overview of the project/initiative including:

- Describe why the organization needs operating funding
- Specify how the grant funding would be used

(Max 1100 characters)

ANTICIPATED OUTCOMES:

What are you hoping to achieve, and how will you measure success? (Max 600 characters)

COMMUNITY IMPACT Describe how your organization benefits the community of Beaumont and its residents. (Max 600 characters)		
How many unique individuals does your organization serve/engage with each year? (count each person one time, even if they access your organization more than once)		
How many unique Beaumont residents did your organization serve/engage with last year? (count each person one time even if they accessed your organization more than once)		
SUSTAINABILITY - Funding is not guaranteed. Please address if/how operations would proceed without a City of Beaumont grant, or with only partial funding awarded. Please identify the minimum amount of funding required. - What steps does your organization intend to take to work towards making your operations sustainable beyond the grant term? (Max 400 characters)		
ACKNOWLEDGEMENT How will you acknowledge the City of Beaumont's financial contribution?		
Social Media	E-Newsletter	Website
Advertisements	News releases	On-site Signage

Applicants may submit additional supporting information, to a maximum of ONE PAGE

PART C: DECLARATION

I DECLARE THAT:

I AM THE APPLICANT; or
I AM A DULY AUTHORIZED REPRESENTATIVE HAVING LEGAL AND/OR FINANCIAL SIGNING
AUTHORITY FOR THE ABOVE-MENTIONED ORGANIZATION

The information contained in this application and supporting documents are true and accurate and endorsed by the above-mentioned organization.

If successful, the funds will be awarded in accordance with the City of Beaumont's policy and current funding agreement.

Signature

Name

Position/Title

Email Address

Phone Number

The personal information collected is authorized under Section 4(c) of the Protection of Privacy Act and is managed in accordance with the Act. It will be used to administer and evaluate applications to the City's Municipal Grant Funding Program, and may also be used to verify eligibility, determine funding levels and for ongoing program administration. If you have questions about the collection or use of your personal information, please contact the Privacy Officer at 780-929-8782