

To avoid processing delays, all forms and development and building permit requirements listed below must submitted at time of application.

- ☐ Permit Application Form
- ☐ Consent form- to be completed only if applicant is not the registered homeowner
- ☐ Electrical Permit Application Form – must be completed and submitted by licensed electrician
- ☐ Plumbing Permit Application Form – must be completed and submitted by licensed plumber
- ☐ Gas Permit Application Form – must be completed and submitted by licensed gas fitter

Building Permit Requirements

- ☐ Provide a FLOOR PLAN which **must** include all of these listed elements.
 - ☐ Separate entrance details
 - ☐ Proposed and existing rooms
 - ☐ The room use - furnace room, bathroom, family room, bedroom...
 - ☐ Details of any structural changes
 - ☐ Locations and sizes of both doors and windows
 - ☐ Countertops, all fixtures and appliances – tub, shower, sink, fireplace, fridge, stove...
 - ☐ Sound control – drawings or information submitted shall indicate the installation of sound absorbing insulation and resilient channel in ceilings and walls separating the additional dwelling from the principle dwelling including common areas where noise may be transmitted.
 - ☐ Indicate an independent heating and ventilation system will be installed – separate from the main dwelling unit.

Development Permit Requirement

- ☐ Provide a Site Plan of your Lot Showing one (1) parking stall per unit
- ☐ Fees (See Fee Schedule)
MUST BE PAID AT TIME OF APPLICATION (cheques payable to City of Beaumont)

Questions regarding your application: development@beaumont.ab.ca | 780-929-8782

Planning & Development
5600 - 49 Street
Beaumont, AB T4X 1A1
780-929-8782
development@beaumont.ab.ca

DATE RECEIVED
OFFICE USE ONLY

DATE PAID
OFFICE USE ONLY

Note: You may apply for a Building Permit and/or a Development Permit with this one combo application. Electrical, Plumbing, and Gas Permits each have their own application forms.

Property Information

Street Address: _____

Plan: _____ Block: _____ Lot: _____

Applicant and Property Owner Information

Applicant/Contractor Name: _____

Mailing Address: _____

Town: _____ Postal Code: _____

Phone: _____ Cell Phone: _____

Email (required): _____

Is the Applicant also the Registered Owner? ☐ Yes (Do not fill out below) ☐ No (Fill out below - written authorization from registered owner required)

Owner Name: _____

Mailing Address: _____

Town: _____ Postal Code: _____

Phone: _____ Cell Phone: _____

Email (required): _____

Proposed Development

Construction Value: \$
(Approximate cost of material & labour)

I am applying for a: ☐ Development Permit AND/OR ☐ Building Permit

Check one of the following:

☐ Uncovered Deck ^{SQ FT:} ☐ Hot Tub ^{SQ FT:} ☐ Accessory Building (Other than Garage) ^{SQ FT:}

☐ Covered Deck ^{SQ FT:} ☐ Corner Lot Fence** ☐ Accessory Building (Detached Garage) ^{SQ FT:}

☐ Other: _____ Basement Development* ^{SQ FT:} _____

☐ Additional Dwelling Unit ^{SQ FT:} _____ Number of Bedrooms in Dwelling: _____

☐ Home Based Business*** ☐ Major ☐ Minor Business Name: _____

Has work on the above indicated item already commenced? ☐ Yes ☐ No

* No Development Permit required

** No Building Permit required

***Business License also required, Building Permit may be required

OFFICE USE ONLY

Permit Number: _____

Mail ☐ Pick-up ☐

☐ Authorization or ID Received

Land Use District: _____

Tax Roll: _____

☐ Permitted Use

☐ Permitted Use w/ Variance

☐ Discretionary Use

Fees Receipt #:

Development Permit: _____

Building Permit: _____

Safety Code Council: _____

Electrical Permit: _____

SCC Electrical: _____

Plumbing Permit: _____

SCC Plumbing: _____

Gas Permit: _____

SCC Gas: _____

Variance: _____

Notification Fee: _____

GST: _____

Other: _____

Total Fees: _____

Applicant Authorization

- I am the owner/agent with the consent and authority of the owner that is the subject matter of this permit application.
- I hereby give my consent to allow any authorized person pursuant to the Municipal Government Act Section 542 the right to enter the land and/or building(s) with respect to this application only.
- I understand this is only an application and does not constitute approval to commence construction.
- I declare that the information contained in this application is correct and true to the best of my knowledge.
- I declare that I will notify the Development Authority of any proposed changes to the plans submitted with this application.
- I consent to receiving notifications & correspondence regarding this application via email to the address provided on this application. I agree
- By checking the "I agree" box above, you agree and authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature.

Electronic Signature: _____

Date: _____

OFFICE USE ONLY

Development Permit

Date Deemed Complete: _____

Date of Decision: _____
(See attached Notice of Decision)

Building Permit

See Attached Report

Safety Codes Officer: _____

Designation No. _____

Date: _____

DEVELOPMENT / BUILDING PERMIT AUTHORIZATION FORM**OWNER INFORMATION**

I (We), _____

(name(s) of Registered Land Owner(s))

being the registered land owners of:

Municipal Address: _____ Postal code _____

Legal Description: _____

Owner Phone number: _____

Owner Email: _____

Do hereby authorize:

APPLICANT INFORMATION

Company: _____

Contact Name: _____

Address: _____ Postal code _____

Phone: _____

Email: _____

to make application for the necessary building / development permits required to complete the following project: _____

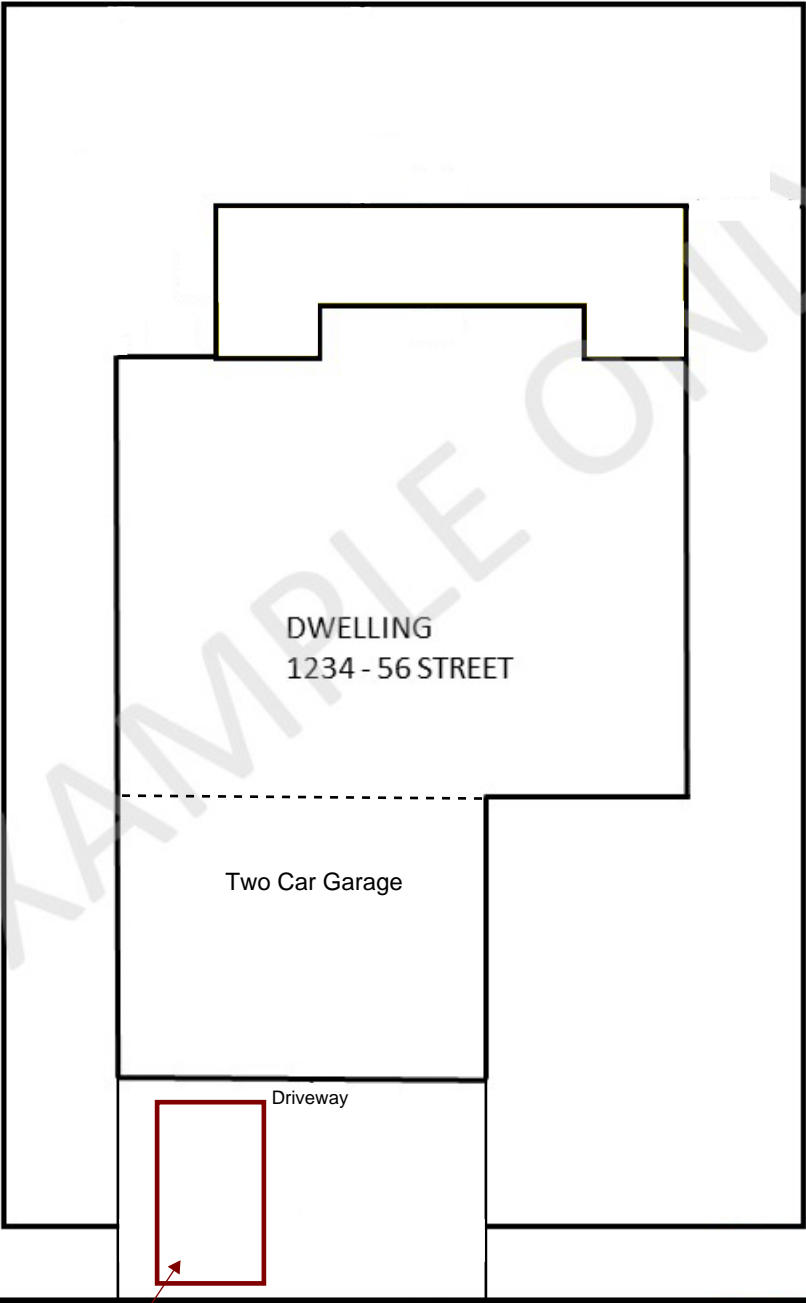
For Commercial Only:

Owner is responsible for all costs associated with water metering changes, including all piping, and removal and/or replacement of water meter(s). Changes are required to water meter (please circle) Yes No

If yes, please contact Public Works at 780-929-4300.**ALL REPORTS WILL BE PROVIDED TO OWNER AND APPLICANT**_____
(Print name of Registered Land Owner)_____
(Print name of Registered Land Owner)_____
(Signature of Registered Land Owner)_____
(Signature of Registered Land Owner)_____
Date_____
Date

The personal information requested on this form is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected will be used for the purpose of permit review and inspection processes and may be communicated to relevant City Business Units, utility providers, and Alberta Health Services. It may also be used to conduct ongoing evaluations of services received from City Business Units. The name of the applicant and the nature of the permit will be available to the public. If you have any questions about the collection or use of your personal information, contact the City of Beaumont's FOIP Coordinator at 5600-49th Street, Beaumont, Alberta, T4X 1A1 or 780.929.8782.

Site Plan –
Example Only



Designated
Parking Stall
Additional Dwelling Unit



ELECTRICAL PERMIT APPLICATION FORM

Estimated Project Completion Date: DD / MMM / YYYY

Cost of Installation (Labour & Material Including Equipment) \$_____

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act. A permit may expire if the undertaking to which it applies: (a) is not commenced within 90 days of issue of the permit, (b) is suspended or abandoned for a period of 120 days. An extension can be considered when applied for in writing prior to permit expiry date.

Cell: _____ Email: _____

Owner's Signature / Declaration (Single Family Residential Only)

"I hereby declare I am the owner of the premises in which the work will be conducted, and reside or will reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations"

Master Electrician Signature

Project Location in the City of Beaumont:

Directions: _____

BUILDING TYPE:

- ☐ Single / Multi Family Dwelling
☐ Commercial
☐ Residential
☐ Industrial
☐ Institutional
- Square Feet:

TYPE OF WORK:

- ☐ New Work
- ☐ Renovation
- ☐ Connection
- ☐ Temporary Service
- ☐ Other

SERVICE INFORMATION:

Does this installation Require a Service Connection
☐ Yes ☐ No

SUPPLY SERVICE: ☐ Overhead ☐ Underground

Service Information: Amps: _____

Volts: _____

Phase: _____

ANNUAL PERMIT: ☐ Yes ☐ No

Description of Work: _____

Payment Type: ☐ Cash ☐ Cheque ☐ Interac ☐ M/C ☐ Visa

Permit Fee: \$ _____

+ SCC Levy*: \$ _____

Total Cost: \$

Receipt #:

*\$4.50 or 4% of the permit fee maximum \$560.00

The Inspections Group Inc.

300W, 14310 111 Avenue NW

Edmonton AB T5M 3Z7

Phone: (780) 454 5048 Toll Free: (866) 554 5048
Fax: (780) 454 5222 Toll Free: (866) 454 5222

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www.inspectiongroup.com

questions@inspectionsgroup.com

REMIT PAYMENT AND APPLICATION TO THE INSPECTIONS GROUP INC.

PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING UP TO 5 WORKING DAYS NOTICE AND PROVIDE SAFE ACCESS.

The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Municipality.



City of Beaumont
5600 49 Street
BEAUMONT AB T4X 1A1
Phone: 780 929 8782
www.beaumont.ab.ca



PLUMBING PERMIT APPLICATION FORM

Application Date: DD / MMM / YYYY

Estimated Project Completion Date: DD / MMM / YYYY

Applicant Type: ☐ Homeowner ☐ Contractor

Cost of Installation (Labor & Material Including Equipment): _____

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act. A permit may expire if the undertaking to which it applies: (a) is not commenced within 90 days of issue of the permit, (b) is suspended or abandoned for a period of 120 days. An extension can be considered when applied for in writing prior to permit expiry date.

Owner Name: _____ Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____

Cell: _____ Email: _____

Owner's Signature / Declaration (Single Family Residential Only)

"I hereby declare I am the owner of the premises in which the work will be conducted, and reside or will reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations".

Company Name: _____ Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____

Cell: _____ Email: _____

Installer's Number _____ Print Installer's Name _____ Installer's Signature _____

Project Location in the City of Beaumont:

Street Address: _____ Tax Roll #: _____

Legal Subdivision: Part of: _____ Section: _____ Township: _____ Range: _____ West of: _____

Subdivision Name: _____ Lot: _____ Block: _____ Plan: _____

Directions: _____

TYPE OF OCCUPANCY:

- ☐ Residential
☐ Farm/Ranch
☐ Commercial
☐ Industrial
☐ Oilfield/Gas
☐ Institutional
☐ Mobile
☐ Manufactured

Square Footage: _____

NUMBER OF FIXTURES:

Kitchen Sinks _____
Basins _____
Showers _____
Laundry _____
Toilets _____
Washers _____
Bathtubs _____
Floor Drains _____
Grease Traps _____
Bidets/Water Fountains _____
Urinals _____
Other _____

WATER AND OR SEWER SERVICE:

- ☐ Disconnect from Septic Connect to
Municipal Sewer

☐ Water and/or Sewer Services

☐ Mobile Home/Factory Assembled
Building Connection

PLUMBING DESCRIPTION OF WORK:

☐ ANNUAL PERMIT

Payment Type: ☐ Cash ☐ Cheque ☐ Interac ☐ M/C ☐ Visa

Permit Fee: \$ _____

+ SCC Levy*: \$ _____

Total Cost: \$ _____ Receipt #: _____

*\$4.50 or 4% of the permit fee maximum \$560.00

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5600 49 Street
BEAUMONT AB T4X 1A1
Phone: 780 929 8782
www.beaumont.ab.ca



GAS PERMIT APPLICATION FORM

Application Date: DD / MMM / YYYY

Estimated Project Completion Date: DD / MMM / YYYY

Applicant Type: ☐ Homeowner ☐ Contractor

Cost of Installation (Labour & Material Including Equipment) \$

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act. A permit may expire if the undertaking to which it applies: (a) is not commenced within 90 days of issue of the permit, (b) is suspended or abandoned for a period of 120 days. An extension can be considered when applied for in writing prior to permit expiry date.

Owner Name: Mailing Address:

City: Prov: Postal Code: Phone: Fax:

Cell: Email:

Owner's Signature / Declaration (Single Family Residential Only)

"I hereby declare I am the owner of the premises in which the work will be conducted, and reside or will reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations"

Company Name: Mailing Address:

City: Prov: Postal Code: Phone: Fax:

Cell: Email:

Installer's Number

Print Installer's Name

Installer's Signature

Project Location in the City of Beaumont:

Street Address: Tax Roll #:

Legal Subdivision: Part of: Section: Township: Range: West of:

Subdivision Name: Lot: Block: Plan:

Directions:

TYPE OF OCCUPANCY:

- ☐ Residential
☐ Farm/Ranch
☐ Commercial
☐ Industrial
☐ Oilfield/Gas
☐ Institutional
☐ Mobile
☐ Manufactured

NUMBER OF OUTLETS:

Furnace _____
Water Heater _____
Fireplace _____
Dryer _____
Unit Heater _____
Range _____
Room Heater _____
Boilers _____
Conversion _____
Replacement Appliance _____
Secondary Risers _____
Barbeque _____
Other _____

COMMERCIAL/INDUSTRIAL APPLICATION ONLY:

Total BTU _____
Name of Gas Supplier _____

DESCRIPTION OF WORK FOR ALL GAS PERMITS:

PROPANE INSTALLATION:

No. of Tanks _____
Tank Size _____
Serial # _____

- ☐ Vaporizer
☐ Refill Centre
☐ Service Line from Tank
to Building
☐ Temporary Heat
☐ ANNUAL PERMIT

Payment Type: ☐ Cash ☐ Cheque ☐ Interac ☐ M/C ☐ Visa

Permit Fee: \$ _____

+ SCC Levy*: \$ _____

Total Cost: \$ _____ Receipt #: _____

*\$4.50 or 4% of the permit fee maximum \$560.00

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