

**BYLAW #1098-26**  
**The City of Beaumont**  
**Fire Services Bylaw**

Whereas Section 7 of the Act provides that the Council of a municipality may pass a bylaw for municipal purposes respecting the safety, health and welfare of the people and the protection of people and property, and to create offences and impose fines and penalties;

Section 8 of the Act permits Council to regulate or prohibit particular activities, industries, businesses, or other things;

Section 542 of the Act allows a designated officer of a municipality to enter land, buildings, and structures in order to carry out an inspection, enforcement, or action authorized or required by a bylaw;

Section 551 of the Act allows a municipality to take whatever actions or steps are necessary to eliminate an emergency;

Council recognizes that the City has a role to play in ensuring fires are effectively managed and that firefighting activities are carried out when necessary; and

Council believes that the costs for providing Fire Services in the City are appropriately paid by the person responsible for the fire;

Therefore, Council enacts:

**PART I – DEFINITIONS, PURPOSE, AND INTERPRETATION**

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|-------------|---|
| Purpose     | 1 The purposes of this bylaw are to: <ul style="list-style-type: none"><li>(a) allow the City and its Firefighters, to engage in and provide Fire Services;</li><li>(b) allow the City and its Firefighters to enter land, building, and structures in order to engage in and provide Fire Services; and</li><li>(c) prevent the spread of fires and allow the City and its Firefighters to extinguish fires.</li></ul>   |
| Definitions | 2 In this bylaw: <ul style="list-style-type: none"><li>(a) "Act" means the <i>Municipal Government Act</i>, RSA 2000, c M-26;</li><li>(b) "Burnable Materials" means materials permitted to be burned, and shall include, but are not limited to, materials described as:<ul style="list-style-type: none"><li>(i) straw and stubble;</li><li>(ii) grass and weeds;</li><li>(iii) leaves and tree prunings;</li><li>(iv) brush and fallen trees on newly cleared land or associated logging operations;</li></ul></li></ul> |

- (v) used power, telegraph and telephone poles that do not contain preservatives;
  - (vi) wood material from the construction or demolition of buildings which does not contain wood preservatives;
  - (vii) solid waste from post and pole operations that does not contain wood preservatives; or
  - (viii) solid waste from tree harvesting operations;
- (c) "CAO" means the Chief Administrative Officer of the City or delegate;
- (d) "City" means the municipal corporation of the City of Beaumont;
- (e) "Combustible" means material capable of igniting or burning, and includes but is not limited to materials described as:
- (i) wood;
  - (ii) composite decking;
  - (iii) vinyl siding; and
  - (iv) fabric awnings;
- (f) "Consumer Fireworks" means Fireworks which are designed for recreational use and are classified as low-hazard Fireworks within the Explosives Act but does not include sparklers;
- (g) "Designated Officer" has the same meaning as given under the Act;
- (h) "Display Fireworks" means Fireworks that are designed for professional use and are classified as high-hazard within the Explosives Act;
- (i) "Emergency" means a sudden, unforeseen or unplanned event or combination of circumstances that requires immediate action and that results in, or poses an imminent risk of, serious harm to public safety, property, or the environment, including a disaster or other calamitous event causing or likely to cause significant damage, loss, or destruction;
- (j) "Enclosed Area" means an area that is more than 50% enclosed by walls, glass, or plastic sheeting;
- (k) "Explosives Act" means the *Explosives Act*, RSC 1984, c E-17;
- (l) "False Alarm" means any fire alarm that is set out needlessly, through willful or accidental, human or mechanical error, and to which the City's Fire Services Department responds;

- (m) "Fees and Charges Bylaw" means the City's Fees and Charges Bylaw, as amended, or repealed and replaced, from time to time, and shall, for greater certainty, refer to the City bylaw that establishes rates, fees and charges applicable to Fire Services, regardless of the name of that bylaw, in force at the time the rates, fees, and charges are due;
- (n) "Fire Alarm System" means any mechanical or electrical device which is designed or used for the detection and alert of heat, smoke or fire in a building;
- (o) "Fire Ban" means a partial or complete prohibition of any burning or the lighting of fires, declared under this bylaw, during which no new Permits will be issued, all existing Permits are suspended, and no fires or burning are permitted;
- (p) "Fire Chief" means the employee appointed by the CAO as the head of the Fire Services Department;
- (q) "Firecracker" has the same meaning as in the National Fire Code;
- (r) "Firefighter" means any person that is a duly appointed member of the City's Fire Services Department;
- (s) "Fire Pit" means an outdoor receptacle constructed of non-Combustible material(s) which is permanently installed or portable, used for the purpose of containing a fire set for cooking food, obtaining warmth, or viewing pleasure. Includes Outdoor Fireplaces, permanent barbeque structures, chimeneas, wood burning fire bowls, above-ground and sunken Fire Pits;
- (t) "Fire Service" means services related to the suppression or prevention of fires, rescue and Emergency response, inspections, Permits, and other fire protection or Emergency response activities provided by a Firefighter or fire department;
- (u) "Fire Services Department" means the City's fire protection organization responsible for the administration and delivery of Fire Services and consists of all persons appointed or recruited, and all equipment, vehicles, materials, supplies and facilities, including fire stations, used in the operations, maintenance and administration of Fire Services;
- (v) "Fireworks" means Consumer Fireworks, Display Fireworks and Pyrotechnics but does not include Firecrackers;

- (w) "Hazardous Substances" means any material or substance that may have an immediate or long term adverse effect to life, health, property or the environment when burned, spilled, leaked or otherwise released from its normal use, handling, storage or transportation environment and shall include those products, substances and organisms that are covered by applicable Provincial and Federal legislation and guidelines;
- (x) "Incident" means a fire, or situation where a fire or explosion is imminent, or any other situation presenting a danger to life or property and to which the City's Fire Services Department has responded;
- (y) "Municipal Tag" means a violation tag or similar document issued by the City pursuant to the Act;
- (z) "National Fire Code" means the *National Fire Code – 2023 Alberta Edition*, as amended, or repealed and replaced, from time to time, and as established by the Fire Code Regulation, A.R. 32/2015;
- (aa) "Open Air Fire" means any fire which is not contained in an incinerator, Fire Pit or Outdoor Fireplace, or in a dedicated receptacle installed by the City in a park or recreation site;
- (bb) "Outdoor Fireplace" means a freestanding outdoor structure with a chimney or vent, and a front-facing opening, constructed of non-Combustible material(s) which is permanently installed or portable, used for the purpose of containing a fire set for cooking food, obtaining warmth, or viewing pleasure;
- (cc) "Owner" means any natural Person or body corporate who:
  - (i) in the case of land, is registered under the *Land Titles Act*, RSA 2000, c L-4, as the owner of the fee simple estate in a parcel of land;
  - (ii) in the case of a vehicle, is registered as an owner of the vehicle at the motor vehicle registry; or
  - (iii) in the case of personal property, to be lawful possession or have the right to exercise control over it or to be the registered owner of it;
- (dd) "Peace Officer" means any sworn member of the Royal Canadian Mounted Police, a Peace Officer or Community Peace Officer appointed under the *Peace Officer Act*, SA 2016, c P-3.5, and employed by the City or a bylaw enforcement officer employed by the City;

- (ee) "Permit" means a permit issued pursuant to this bylaw, and includes a permit for Open Air Fires, Fire Pits, and Fireworks;
- (ff) "Person" means an individual and includes a firm, partnership, joint venture, proprietorship, corporation, association, society, and any other legal entity;
- (gg) "Portable Appliance" means any outdoor appliance sold or constructed for the purpose of cooking food, obtaining warmth, or viewing pleasure which is fueled by liquefied petroleum gas, natural gas, or charcoal. Includes barbeques, fire tables, fire bowls and propane heaters;
- (hh) "Prohibited Materials" means any material that, when burned, will result in the release into the atmosphere of dense smoke or toxic air contaminants, and shall include but are not limited to materials described as:
  - (i) animal cadavers;
  - (ii) animal manure;
  - (iii) pathological waste;
  - (iv) non-wooden material;
  - (v) combustible material part of automobiles;
  - (vi) tires;
  - (vii) rubber or plastic, or anything containing or coated with rubber or plastic or similar substances, except rubber or plastic attached to shredded scrap steel;
  - (viii) wood or wood products containing substances for the purposes of preserving wood; or
  - (ix) household refuse;
- (ii) "Propane Cylinder" means a portable, refillable, or non-refillable container designed to store and handle liquified petroleum gas;
- (jj) "Pyrotechnics" has the same meaning as special effects pyrotechnics in the Explosives Act with the addition of sky and paper lanterns; and
- (kk) "Violation Ticket" means a ticket issued pursuant to the Provincial Offences Procedures Act, R.S.A. 2000, c. P-34.

## Interpretation

- 3 The following rules apply to interpretation of this bylaw:
  - (a) headings, titles, and margin notes in this bylaw are for ease of reference only;
  - (b) gender-specific words, phrases, and references are intended to be gender-neutral, and the singular includes the plural as the context requires;

- (c) every provision of this bylaw is independent of all other provisions and if any provision of this bylaw is declared invalid by a Court, all other provisions of this bylaw remain valid and enforceable; and
- (d) references to bylaws and enactments in this bylaw include amendments and replacement bylaws and enactments, and regulations and orders thereunder.

**PART II – FIRE SERVICES**

Fire Services  
Activities

- 4 In the provision of Fire Services, the Fire Services Department has all of the following duties:
  - (a) preventing and extinguishing fires;
  - (b) investigating the cause of fires;
  - (c) preserving life and property and protecting persons and property from injury or destruction by fire;
  - (d) providing rescue services;
  - (e) responding to Incidents involving Hazardous Substances;
  - (f) preventing, combating and controlling Incidents; and
  - (g) carrying out preventable patrols, pre-fire planning and fire inspections.

Fire Hydrants and  
Hoses

- 5 No Person, other than a Firefighter or employee of the City, shall affix any tool, hose or other device to any fire hydrant or fire hydrant valve, unless authorized by the CAO.
- 6 Fire hydrants located on private property must be inspected and flow-tested annually by a person qualified under the National Fire Code to inspect, test, maintain and repair Fire Hydrants and in accordance with NFPA 25, *Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems*.
- 7 Owners must maintain records of all inspections and tests required under section 6 for at least two (2) years.
- 8 Records under section 7 must be made available upon request for examination by the City.
- 9 No Person shall obstruct or interfere with the operation or use of any fire hydrant, Emergency use water inlet or outlet connection on a building, Fire Alarm control panel, manual alarm station, or any fire detection device or equipment.
- 10 No Person, other than an employee or authorized agent of the City, shall paint any fire hydrant, or any portion thereof.

- 11 Despite section 10, fire hydrants located on private property may be painted by the property Owner or authorized agent of the Owner. Paint application shall be in conformance with the City's General Design Standards, a document establishing development and engineering requirements and guidelines, as amended and replaced from time to time.
- 12 No Person shall move a fire hose or cause or permit a vehicle to be driven over a fire hose at the scene of a fire unless authorized by the City.
- 13 A Person shall reasonably remove snow and ice from any fire hydrant adjacent to land they own or occupy within 48 hours after the snow or ice has been deposited.
- 14 No Person shall damage any fire hydrant in the City by striking, picking, or cutting the same, whether such person is engaged in removing snow, ice, dirt or foreign material from said fire hydrant or not.
- 15 No Person shall damage or destroy any City equipment, vehicle, infrastructure, or property used for Fire Services.
- Requirement to Report 16 The Owner or authorized agent of any property damaged, or where an injury or death is caused by fire, shall report particulars of the fire to the Fire Chief, in their capacity as the CAO's designate, as soon as practicable after becoming aware of the fire, injury or death, and in any event no later than 24 hours after the occurrence or discovery, whichever is later.
- 17 The Owner or authorized agent of any property containing a Hazardous Substance which sustains an accidental or unplanned release of the Hazardous Substance shall immediately report the particulars of the release to the City.
- Fire department Building Access and Lock Boxes 18 The Owner of a building shall install a fire department key box on the exterior wall of the building and provide the City with tagged keys, access codes, and devices as required under the National Fire Code.
- False Alarms 19 No Person shall cause, whether directly or indirectly, or permit a False Alarm.
- 20 Where the Fire Services Department responds to two (2) or more False Alarms within a six (6) month period originating from a specific unit, bay, or Fire Alarm System within a building, the owner

or occupant of that unit, bay, or Fire Alarm System may be liable to pay a fee, as set out in the City's Fees and Charges Bylaw.

21 If the Fire Services Department responds to a False Alarm and the source of the False Alarm cannot reasonably be determined, the building Owner may be liable to pay a fee, as set out in the City's Fees and Charges Bylaw.

22 Where there is a Fire Alarm System on the property, and the Owner intends to undertake, or allow the undertaking of any service, test, repair, maintenance, adjustment, alteration or installation of that system which might activate a False Alarm, prior to the work occurring, the Owner must notify the City.

Fire Services Charges 23 Upon rendering Fire Services or responding to a fire call or Incident, the CAO may charge Fire Services fees, as set out in the City's Fees and Charges Bylaw, to any or all of the following:

- (a) the Person or Persons causing or contributing to the fire;
- (b) the Owner of the property for which Fire Services were provided;
- (c) the Person with control over the property for which Fire Services were provided, which may include, without restriction, the occupant, or a property manager; and
- (d) the Person or Persons who requested Fire Services.

24 All Persons charged for Fire Services fees pursuant to this bylaw are jointly and severally liable for payment of the Fire Services charges to the City.

25 Collection of unpaid Fire Services charges may be undertaken by civil action in a court of competent jurisdiction, and any civil action does not invalidate any lien which the City is entitled to place on the parcel of land in respect of which the indebtedness is incurred.

Appeal 26 An Owner or occupant of land within the City to whom a fee or charge has been levied in accordance with section 23 may file an appeal to the CAO in writing to dispute the charges within 30 days of receiving the invoice.

### **PART III – FIRE PERMITS, GUIDELINES, AND APPROVALS**

Prohibited Materials 27 No Person shall burn or cause to burn any Prohibited Material at any time.

Portable Appliances 28 A Person who uses a Portable Appliance must ensure that the Portable Appliance is located at a distance the greater of:

- (a) 1 metre from any Combustible; or



(b) the minimum clearance specified on the appliance's rating plate.

29 No Person shall place or use a Portable Appliance in a manner that blocks or interferes with a door or other required means of egress.

30 No Person shall use a Portable Appliance where prohibited by signage.

31 No Person shall use a Portable Appliance inside an Enclosed Area or a Combustible building or structure, including attached and detached garages and sheds.

32 Despite section 31, a Portable Appliance may be used for temporary heating purposes at an active construction site, including within Enclosed Areas or Combustible buildings or structures, during construction, provided that:

(a) the use complies with the requirements of the *Safety Codes Act*, RSA 2000, c-S-1, and all regulations and codes made thereunder; and

(b) the appliance is installed and operated in accordance with the manufacturer's instructions.

33 A Person may use a Portable Appliance fueled by liquified petroleum gas or natural gas on a balcony or deck provided that the balcony or deck is not an Enclosed Area.

#### Propane Storage

34 Propane Cylinders shall not be stored or used inside any residential dwelling, commercial unit, garage, shed, storage locker, apartment balcony or parkade.

35 Despite section 34, a Person may store or keep no more than one (1) 20lb Propane Cylinder on an apartment balcony, provided that the Propane Cylinder is actively connected to a Portable Appliance.

#### Fire Pits

36 No Person shall build, ignite, or allow a fire in a Fire Pit unless a valid Permit has been issued by the City.

37 Fire Pits must:

(a) have a minimum of 3 metres clearance when measured from the nearest fire pit edge to any buildings, property lines, trees, or other combustible material;

(b) be set upon or built into the bare ground or on a non-combustible material such as brick, stone or concrete;

(c) have fully enclosed sides made of non-combustible material(s) such as: bricks, stone, concrete, heavy gauge metal, or other non-Combustible material(s) acceptable to the City;

(d) be a minimum depth of 30 centimetres when measured from

- the ground inside the Fire Pit to the top of the pit opening;
- (e) have an opening that does not exceed 1.0 metre in width or diameter when measured between the widest points or outside edges;
- (f) have a spark arrestor mesh screen with openings no larger than 13 millimetres and constructed of expanded metal (or equivalent non-combustible material), used to cover the fire pit opening in a manner sufficient to contain and reduce the hazards of airborne sparks; for clarity, a spark arrestor will not be required for Fire Pits fueled by liquified petroleum gas or natural gas; and
- (g) not be located over any underground utilities or below overhead wires.

Outdoor Fireplaces

38 No Person shall build, ignite, or allow a fire in an Outdoor Fireplace unless a valid Permit has been issued by the City.

39 Outdoor Fireplaces must:

- (a) have a minimum of 1 metre clearance when measured from the nearest fireplace edge to any buildings, property lines, trees, or other combustible material;
- (b) be constructed of non-combustible materials such as bricks, rocks, or metal that are heat and flame-resistant;
- (c) be equipped with a chimney that is not less than 2.5 metres in height when measured from the base of the fire burning area;
- (d) have a chimney that is equipped with a regulation screen designed to contain and reduce the hazards of airborne sparks;
- (e) have a base for the fire burning area that is not less than 30cm above the surrounding grade; and
- (f) have a fire chamber that does not exceed 1.25 metres in width, and is at least 40 centimetres but not more than 60 centimetres in depth.

City Parks and Recreation Sites

40 Despite section 36 and section 38, a Person may build, ignite, or allow a fire in the City's parks or recreation sites, provided that the fire is confined to:

- (a) a non-combustible container installed by the City, fueled only with seasoned wood or charcoal; or
- (b) a Portable Appliance used for the purpose of cooking food, obtaining warmth, or viewing for pleasure, fueled only with seasoned wood, charcoal, natural gas, or liquefied petroleum gas.

Open Air Fires

41 No Person shall build, ignite, or allow an Open Air Fire upon land owned, occupied, or under their control within the City, unless a valid Permit has been issued, and only Burnable Materials are burned.

- 42 Despite anything else in this bylaw, a Permit shall not be required to conduct:
- (a) recreational burning or the cooking of food in permitted Fire Pits or Outdoor Fireplaces, provided:
    - (i) only clean fuel is used, such as liquified petroleum gas, natural gas, dry wood or charcoal in amounts which will be contained within the Fire Pit or Outdoor Fireplace below the mesh screen;
    - (ii) a means of controlling or extinguishing the fire is available on the property and within a reasonable distance from where the fire occurs; and
    - (iii) a Person 18 years of age or older is supervising the fire and present on the property when the fire is burning;
  - (b) burning in fireplaces in or attached to dwellings as provided by legislation;
  - (c) burning in City owned campgrounds and parks where fireplaces, stoves and fire pits are provided by the City;
  - (d) burning in an incinerator for which a Permit to construct and license to operate has been issued pursuant to the applicable legislation; or
  - (e) burning by the City for the purpose of Fire Services training.

Fire Bans

- 43 No Person shall build, ignite, or allow a fire contrary to any restrictions set out in the declaration of a Fire Ban.
- 44 Despite the declaration of a Fire Ban under this bylaw, a Person may use Portable Appliances during the Fire Ban.
- 45 No Person shall discharge, ignite or cause to ignite any Fireworks or Firecrackers during a declaration of a Fire Ban.

Fireworks

- 46 No Person or Owner shall discharge or allow the discharge of any Fireworks within the City. For the purpose of this section, Fireworks discharged on lands belonging to an Owner may be presumed to have been allowed to have been discharged by the Owner of the land and the Owner of the land may be liable for a fine established in Schedule A of this Bylaw.
- 47 Despite section 46, the CAO may issue a Permit to a Person to discharge Display Fireworks and impose any conditions or restrictions on their use and display as deemed necessary, provided that Person is a licensed pyrotechnician, having, at a minimum, a valid and subsisting Fireworks operator certificate (pyrotechnician) issued pursuant to the Explosive Act.
- 48 No person shall sell Fireworks within the City.

## Permit Approvals

- 49 Upon receipt of a Permit application, the CAO may, pursuant to the provisions of this bylaw, the National Fire Code and any other safety considerations deemed relevant:
- (a) grant a Permit with or without terms and conditions, including requiring a site inspection before permit issuance;
  - (b) refuse to grant a Permit; or
  - (c) determine that a Permit is not required.
- 50 The CAO may refuse to issue or renew a Permit, may suspend, or revoke a Permit, or may impose any conditions on a Permit for any of the following reasons:
- (a) the applicant is not the Owner of the land to which the Permit applies;
  - (b) the applicant or Permit holder does not or no longer meets the requirements of this bylaw with respect to the Permit applied for or held;
  - (c) the Permit holder has breached a condition of the Permit;
  - (d) the applicant or Permit holder:
    - (i) furnishes false information or misrepresents any fact or circumstance to the CAO;
    - (ii) has, in the opinion of the CAO based on reasonable grounds, contravened this bylaw, whether or not the contravention has been prosecuted;
    - (iii) fails to pay a fine imposed by a court for a contravention of this bylaw; or
    - (iv) fails to pay any fee required by this or any applicable bylaw; or
  - (e) in the opinion of the CAO based on reasonable grounds, it is in the public interest to do so.
- 51 Prior to issuing or renewing a Permit, the CAO may consult with any relevant authorities and agencies including but not limited to, the Province of Alberta, the Royal Canadian Mounted Police, as well as any City department to determine whether they are in possession of information which, in the opinion of the CAO, renders it contrary to the public interest for a Permit to be issued or renewed.
- 52 The CAO may suspend or terminate any Permit or authorization upon contravention of any provision of this bylaw, provincial or federal legislation and regulations, or any term and condition of the Permit or authorization.

## Permit Fees and Conditions

- 53 The fee to obtain a Permit shall be as set out in the Fees and Charges Bylaw and shall be paid upon submission of the Permit application.
- 54 A Permit issued under this bylaw is not transferable between

locations or persons.

#### **PART IV – ENFORCEMENT**

- Offence 55 A Person who contravenes this bylaw is guilty of an offence.
- Continuing Offence 56 In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this bylaw for each such day.
- Vicarious Liability 57 For the purposes of this bylaw, an act or omission by an employee or agent of a Person is deemed also to be an act or omission of the Person if the act or omission occurred in the course of the employee's employment with the Person, or in the course of the agent's exercising the powers or performing the duties on behalf of the Person under their agency relationship.
- Corporations and Partnerships 58 When a corporation commits an offence under this bylaw, every principal, director, manager, employee or agent of the corporation who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence whether or not the corporation has been prosecuted for the offence.
- 59 If a partner in a partnership is guilty of an offence under this bylaw, each partner in that partnership who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence.
- Fines and Penalties 60 A Person who is guilty of an offence is liable to a fine in an amount not less than that established in Schedule A to this bylaw and not exceeding \$10,000.
- 61 Without restricting the generality of Section 60 the fine amounts set out in Schedule A to this bylaw must be used on Municipal Tags and Violation Tickets if a voluntary payment option is offered.
- 62 The fine amounts set out in Schedule A shall be increased by 20% for each subsequent offence occurring within one (1) year of the first offence, up to a maximum of \$10,000, on all Municipal Tags and Violation Tickets. Where a voluntary payment option is available, the City retains the sole discretion not to increase the fine amounts for subsequent offences.

Municipal Tag	<p>63 If a Municipal Tag is issued in respect of an offence the Municipal Tag must specify the fine amount established by this bylaw for the offence.</p> <p>64 For any offence involving a motor vehicle, a Municipal Tag may be placed and left on the vehicle itself.</p>
Payment in Lieu of Prosecution	<p>65 A Person who commits an offence may, if a Municipal Tag is issued in respect of the offence, pay the fine amount established by this bylaw for the offence and if the amount is paid on or before the required date, the Person will not be prosecuted for the offence.</p> <p>66 A Municipal Tag may also set out a reduced fine amount established by this bylaw as an incentive for early payment conditional on the amount being paid on or before a certain date.</p> <p>67 For the purpose of this bylaw if payment is received by the City within seven (7) business days of the offence date, the fine amount for the offence as set out in Schedule A may be reduced by 50%.</p> <p>68 If the penalty specified on the Municipal Tag is not paid within the prescribed time, then a Peace Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the Provincial Offences Procedure Act.</p> <p>69 Despite anything else in this Bylaw, a Peace Officer is hereby authorized and empowered to immediately issue a Violation Ticket pursuant to the Provincial Offences Procedures Act, to any Person who the Peace Officer has reasonable grounds to believe has contravened any provision of this bylaw.</p>
Violation Ticket	<p>70 If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:</p> <ul style="list-style-type: none"> <li>(a) specify the fine amount established by this bylaw for the offence; or</li> <li>(b) require a Person to appear in court without the alternative of making a voluntary payment.</li> </ul>
Voluntary Payment	<p>71 A Person who commits an offence may:</p> <ul style="list-style-type: none"> <li>(a) if a Violation Ticket is issued in respect of the offence; and</li> <li>(b) if the Violation Ticket specifies the fine amount established by this bylaw for the offence;</li> </ul> <p style="padding-left: 40px;">make a voluntary payment equal to the specified fine.</p>
Obstruction	<p>72 A Person shall not obstruct or hinder any other Person in the exercise or performance of the Person's powers pursuant to this bylaw.</p>

Order to Comply

73 If the CAO believes, on reasonable grounds, that a Person is contravening any provision of this bylaw, the CAO may, by written order, require any Person responsible for the contravention to remedy it.

74 An order issued pursuant to this bylaw may:

- (a) direct a Person to stop doing something, or to change the way in which the Person is doing it;
- (b) direct a Person to take any action or measures necessary to remedy the contravention of the bylaw and, if necessary, to prevent a re-occurrence of the contravention;
- (c) state a time within which the Person must comply with the directions; and
- (d) state that if the Person does not comply with the directions within a specified time, the City will take the action or measure.

75 A Person named in and served with an order issued pursuant to this bylaw shall comply with any action or measure required to be taken within the time specified.

76 An order issued pursuant to this bylaw may be served:

- (a) in the case of an individual:
  - (i) by delivering it personally to the individual;
  - (ii) by leaving it for the individual at their apparent place of residence with someone who appears to be at least 18 years of age; or
  - (iii) by mail addressed to the individual at their apparent place of residence or at any address for the individual on the tax roll of the City, at the Land Titles registry, or at the Motor Vehicle Registry; or
- (b) in the case of a corporation:
  - (i) by delivering it personally to any director or officer of the corporation;
  - (ii) by delivering it personally to a Person apparently in charge of an office of the corporation at an address held out by the corporation to be its address; or
  - (iii) by mail addressed to the registered office of the corporation.

Permit or  
Authorization

77 A Person to whom a Permit or authorization has been issued pursuant to this bylaw, and any Person carrying out an activity otherwise regulated, restricted or prohibited by this bylaw pursuant to such Permit, shall not contravene any term or condition contained in the Permit or authorization.

- 78 A Permit or authorization shall be produced forthwith upon the request of a Peace Officer or a Firefighter.
- 79 A Person shall not make any false or misleading statement or provide any false or misleading information to obtain a Permit or authorization pursuant to this bylaw.
- 80 If any term or condition of a Permit or authorization issued pursuant to this bylaw is contravened or if a false or misleading statement or false or misleading information was provided to obtain the Permit or authorization, the CAO may, in addition to any other penalty, immediately cancel the Permit.
- Proof of Permit or authorization 81 The onus of proving a Permit or authorization has been issued in relation to any activity otherwise regulated, restricted or prohibited by this bylaw is on the Person alleging the existence of such a Permit on a balance of probabilities.
- Certified Copy of Record 82 A copy of a record of the City, certified by the CAO as a true copy of the original, shall be admitted in evidence as prima facie proof of the facts stated in the record without proof of the appointment or signature of the Person signing it.

## **PART V – General**

- Powers of the CAO 83 Without restricting any other power, duty or function granted by this bylaw the CAO may:
- (a) develop rules, regulations, and procedures for the ongoing organization and administration of Fire Services;
  - (b) enter into mutual-aid agreements, fire control agreements, or Emergency agreements for Fire Services purposes;
  - (c) authorize the use of the City's Fire Services personnel and equipment to assist with Fire Services in other jurisdictions;
  - (d) designate one or more individuals as Firefighters, for the purposes of providing Fire Services;
  - (e) summon any Emergency agency services required to mitigate an Incident or Emergency;
  - (f) enter onto land or in to or on to a building or structure to conduct inspections or while providing Fire Services;
  - (g) carry out any inspections to determine compliance with this bylaw, provincial or federal legislation and regulations;
  - (h) take any steps or carry out any actions required to enforce this bylaw;
  - (i) take any steps or carry out any actions required to provide Fire Services;
  - (j) order a Person to provide labour, services, material, or equipment to the City during an Incident or Emergency;



- (k) establish areas where activities restricted by this bylaw are permitted;
- (l) request copies of, or take pictures or images of, vehicle and driver information, including a vehicle's registration and the driver's license, at the scene of a motor vehicle collision;
- (m) request copies of, or take pictures or images of, anything from, in, or on a property, premises, or building that:
  - (i) is reasonably pertinent to a matter under investigation; or
  - (ii) on reasonable and probable grounds, is or may be evidence of the commission of an offence against this bylaw;
- (n) temporarily cordon off or secure an area of land, a building, or a structure and prohibit any person from entering or remaining on or in the land, building, or structure during an investigation or while providing Fire Services;
- (o) establish forms for the purposes of this bylaw;
- (p) issue or amend a Permit with such terms and conditions as are deemed appropriate;
- (q) declare a Fire Ban, and impose any fire restrictions as necessary;
- (r) terminate or suspend a Permit;
- (s) establish the criteria to be met for a Permit pursuant to this bylaw;
- (t) waive any fees or charges owing pursuant to this Bylaw; and
- (u) delegate any powers, duties or functions under this bylaw to an employee of the City or Firefighter, as required.

Designation

84 A Firefighter, while performing their duties as a Firefighter for the City, is a designated officer of the municipality with the power to conduct inspections, take enforcement action, and order any person to remedy a contravention in relation to Fire Services and pursuant to the Act.

## **PART VI – TRANSITIONAL**

Repeal

85 Bylaw 815-13 is repealed.

FIRST READING: April 14, 2026

SECOND READING: April 14, 2026

THIRD READING: April 14, 2026

SIGNED THIS 14<sup>th</sup> day of April, 2026.

Lisa Vanderkwaak  
MAYOR

Chelaine Winter  
CLERK

SCHEDULE "A"

FINES

<b>Section</b>	<b>Offence Description</b>	<b>Specified Fine</b>
5	Affix a tool, hose, or device to a fire hydrant or valve without authorization	\$250.00
6	Fail to inspect and test fire hydrant	\$1000.00
7	Fail to maintain fire hydrant test and inspection records	\$1000.00
8	Fail to provide fire hydrant test and inspection records	\$500.00
9	Obstruct or interfere with any fire detection or suppression equipment	\$500.00
10	Unauthorized painting of a fire hydrant	\$500.00
11	Fail to paint fire hydrant in conformance with General Design Standards	\$500.00
12	Move a fire hose or permit a vehicle to be driven over a fire hose	\$250.00
13	Fail to remove snow and ice from fire hydrant	\$250.00
14	Damage a fire hydrant	\$500.00
15	Damage City equipment, vehicle, infrastructure, or property	\$500.00
16	Fail to report fire to the City	\$250.00
17	Fail to report release of Hazardous Substances to the City	\$250.00
18	Fail to install key box and provide the City with tagged keys, access codes, and devices	\$250.00
22	Fail to notify the City of Fire Alarm testing or maintenance that causes a False Alarm	\$250.00
27	Burn Prohibited Material	\$250.00
28	Use a Portable Appliance without proper distance clearance	\$250.00
29	Block or interfere with a door or egress	\$500.00
30	Use a Portable Appliance where prohibited by signage	\$250.00
31	Use a Portable Appliance inside an Enclosed Area or Combustible building or structure	\$500.00
34	Improper storage of Propane Cylinders	\$250.00
35	Improper storage of Propane Cylinders on apartment balcony	\$250.00
36	Fail to obtain a Fire Pit Permit for a Fire Pit	\$250.00
37	Fire Pit specifications fail to comply with requirements	\$250.00

<b>Section</b>	<b>Offence Description</b>	<b>Specified Fine</b>
38	Fail to obtain a Permit for an Outdoor Fireplace	\$250.00
39	Outdoor Fireplace specification fail to comply with requirements	\$250.00
41	Fail to obtain a Permit for an Open Fire	\$250.00
42(a)	Fail to adhere to the supervision, fuel, or extinguishment requirements for a permit-exempt fire	\$250.00
43	Build, ignite, or allow a fire contrary to a restriction in a Fire Ban	\$1000.00
45	Discharge or ignite Fireworks or Firecrackers during a Fire Ban	\$2000.00
46	Discharge or permit the discharge of Fireworks	\$1000.00
48	Sell Fireworks within the City	\$250.00
72	Obstruct authorized personnel	\$500.00
75	Failure to comply with order	\$500.00
77	Contravene a term or condition of a Permit or authorization	\$250.00
78	Fail to produce Permit or authorization	\$250.00
79	Make or provide false or misleading information	\$250.00