

Rules and Regulations

- The City of Beaumont will not rent any facility to anyone under the age of eighteen (18) years. All permits, licensing and insurance must be in the renter's name. Where the rented facility is being used by persons under eighteen years of age, a responsible adult must be present.
- Access to rented space is only available for the time slot booked; the rental time does not include additional setup or takedown time.
- Subleasing is not permitted.
- The LESSEE and the FACILITY representative will conduct an inspection of the facility and equipment prior to commencement of the rental event and identify any damages or other conditions present.
- The LESSEE and the FACILITY representative will conduct a second inspection following the rental event to identify any damages to the facility and equipment arising from the LESSEE'S event. Should any damages occur as a result of the event, the LESSEE will be invoiced for all costs incurred for repair/replacement.
- The LESSEE must adhere to fire code capacities for the rented facility.
- The Lessee will be responsible for any fines incurred should an official inspection occur during the rental.
- The LESSEE shall restrict use of the facility to the purpose stated in their Rental Agreement and not permit the use of the facility for any other purpose without the prior, express, and written consent of the FACILITY or the City of Beaumont representative.
- The LESSEE shall ensure that all guests follow the rules and regulations of the facility.
- Inappropriate behavior on the part of the LESSEE and/or event participants may result in the cancellation or cessation of the rental event at the discretion of the Facility Supervisor or the Facility Attendant, without refund of all or any rental fees. See terms and conditions for more information.
The LESSEE must assure adequate adult supervision for children under the age of eighteen (18) years.
- The LESSEE and all individuals attending the function shall not interfere with other programs or cause a disruption to their program or interfere with the individuals attending other functions.
- If alcohol is being served at any time during the event, the LESSEE must obtain both Host Liquor Liability Insurance in accordance with the number of guests anticipated to be in attendance, and a valid liquor license from AGLC. The insurance policy shall provide a minimum coverage amount of \$2,000,000.00. The LESSEE MUST list the City of Beaumont as additionally insured.
- All applicable insurance policies and licenses shall be delivered to/received by the FACILITY seven (7) days before the date of rental.



- The LESSEE shall clean the premises prior to completion of the rental period and leave the facility in the same condition in which they found it upon the very first date of entry. Garbage is to be placed in the appropriate receptacle, with excess garbage piled neatly beside the appropriate receptacle. An additional fee of \$50.00/hour for labour required for excess cleaning.
- The LESSEE is responsible for the removal of all equipment and material, decorations, and personal items prior to the completion of rental.
- The FACILITY is not responsible for (storage of) items, personal effects, gifts, decorations etc. brought in the premises by the LESSEE.
- The LESSEE shall not attach or hang any materials or items from the ceiling, windows, or floors. Masking tape, tacks, command strips, nails and/or staples are not permitted. Should any damages occur as a result of the event, the LESSEE will be invoiced for all costs incurred for repair/ replacement.
- Acceptable wall adhesives are painters' tape, sticky tack, and window decals. Cleaning fee may apply if non-approved adhesives are used.
- All activities planned outside the FACILITY require a municipal Special Permission permit, available at beaumont.ab.ca/571/.
- Activities such as, but not limited to; animal shows, and hockey require additional written approval from the FACILITY.
- The LESSEE is responsible for their own supplies such as napkins, plates, cutlery, linens, etc.
- No Confetti, rice, glitter etc., is to be thrown inside or outside of the FACILITY.
- No food or beverages are to be left in the FACILITY. Any food and beverages left in the FACILITY will be properly disposed of.
- No live animals other than service animals are allowed in the facility at any time.
- No smoking of any kind (including cannabis, e-cigarettes, or similar devices) inside the FACILITY.
- No pyrotechnic devices, smoke/fog machines or open burning candles allowed. All candles must be in approved containers only and in an enclosed glass that fully extends beyond flame height
- Helium-filled balloons and other inflatables must have prior written approval by the FACILITY. Labour charges may apply if balloon retravel is required.
- No bouncy castles allowed inside the building.
- No overnight Camping permitted.
- All damage MUST be reported before leaving.

