

BSRC Team Track Warm-Up Use

User Group Booking Process on www.clickit.beaumont.ab.ca

1. Visit the www.clickit.beaumont.ab.ca webpage – click “Logon”

The screenshot shows the City of Beaumont website homepage. At the top left is the BEAUMONT logo. Below it is a navigation menu with links for Home, Menu, Activity Guides, Help, and Cart. On the right side, there is a yellow 'Logon' button. A blue sidebar on the left contains links for Aquatic Program Registration, Community Program Registration, Sport and Fitness Program Registration, FCSS and Chantal Bérubé Youth Centre Program Registration, Team Track Warm-Up Use, and Quick Program Search. The main content area features a grey box with a welcome message: 'Welcome to the City of Beaumont's online program registration system. Looking to set up a brand new account? Please call 780.929.7946 and guest services will assist you in setting up your online family account. Registration for City of Beaumont programs can be done online, or by calling guest services at 780.929.7946. Beaumont Library program registration can be done in person at the Beaumont Library, or online.' Below this are two promotional images: one for Aquatic Program Registration (showing children swimming) and one for Community Program Registration (showing children with sports equipment).

2. Enter using your Team Managers or Coaches account e-mail and password to log on. In the event your Team Manager or Coach does not have the proper login information set-up, please contact Guest Services to set up your account.

The screenshot shows the City of Beaumont website homepage with the 'Client Logon' form highlighted. The form is located in the main content area and contains two input fields: 'Email Address *' with the value 'sarah.anderson.user.group@gmail.com' and 'Password *' with a masked password. Below the fields is a link that says 'Click here if you have forgotten your password, or if you are an existing customer that needs to create an online account.' and a blue 'Log On' button. The navigation menu and sidebar are visible in the background.

3. Upon logging in, you will arrive at the account homepage. Please click “Home” at the top left

My Account Home

Change Password

Edit Details

My Baskets

My Memberships

My Courses

Appointments

Statements

Outstanding Invoices

View My Proficiencies

Families and Groups

Communication Preferences

Forms

Logout

My Account

Balance \$0.00

Payment Schedule (next 3 payments): No upcoming payments.

My Memberships

Last CheckIn: None

Memberships:

⚠ No Memberships:

My Bookings (Next 7 Days)

⚠ No upcoming appointments.

Outstanding Packages

⚠ No outstanding packages.

Outstanding Invoices

✔ No Outstanding Invoices


4. Upon arriving at the homepage, please scroll down and select “Team Track Warm-Up Use”

FCSS and Chantal Bérubé Youth Centre Program Registration

[Team Track Warm-Up Use](#)


Quick Program Search

Registration for City of Beaumont programs can be done online, or by calling guest services at 780.929.7946. Beaumont Library program registration can be done in person at the Beaumont Library, or online.




Aquatic Program Registration

Aquatic Programming includes Preschool Lessons, Red Cross Swim Kids Lessons, Aquatic Leadership Programs and Aquatic Specialty programs.




Community Program Registration

These programs are running under the umbrella of Community Programs. The classes are designed as 'learn to' opportunities for all ages.




Sport and Fitness Program Registration

Are you looking for a fun way to get active, learn skills and meet people within your community? Check out what sport programs and fitness classes are being offered to meet your fitness needs!



FCSS and Chantal Bérubé Youth Centre Program Registration

These programs are running under the umbrella of FCSS and the Chantal Bérubé Youth Centre. Sign up for a fieldtrip or our Mini Teens program here!



Team Track Warm-Up Use

The indoor Track is now available for teams with bookings in the Field House, Arena, Gymnasium or Pool. Teams are permitted access to the track to warm-up for a maximum of a 15 minute timeslot, within a 60 minute-window prior to the start of their booking.

5. Upon arriving at the Team Track Warm-Up Use page, please ensure that your members read through the description for information on the booking process, warm-up options, and track use violations. Scroll down to find the schedule and available booking times.

Team Track Warm-Up Use



WELCOME TO THE BEAUMONT SPORT & RECREATION CENTRE TRACK!

TEAM WARM-UP BOOKING PROCESS

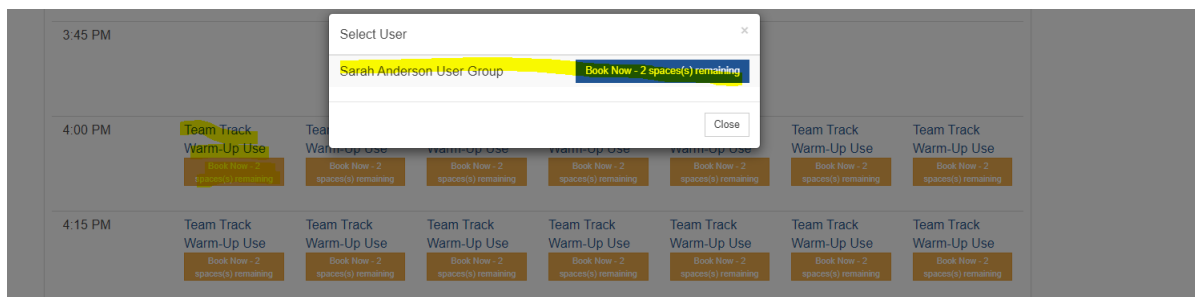
Teams and user groups will need to book their 15 minute track timeslot in advance of their sport surface booking (within 60 minutes of their scheduled start time) online by using their group's Corporate Account on www.clickit.beaumont.ab.ca, under the "Team Track Warm-Up Use" bookings website section. Teams can book up to 7 days in advance of their sport surface booking up until their scheduled start time. There are two (2) team spots available in 15 minute intervals on the Track. Teams must abide by their timeslot booking and leave immediately at its completion. There is no additional cost to booking a Team Track Use 15 minute timeslot. All users must be wearing appropriate attire and must be wearing clean, indoor non-marking footwear (track spikes or cleats are not permitted). Sport equipment is prohibited on the Track. All users and team officials must abide by the Track rules posted at the entrance to the Track surface.

OTHER FACILITY WARMUP OPTIONS

6. The schedule will show 15-minute booking timeslots that are currently available.

		Book Now - 2 spaces(s) remaining	Book Now - 2 spaces(s) remaining				
4:00 PM	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining
4:15 PM	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining
4:30 PM	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining
4:45 PM	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining	Team Track Warm-Up Use Book Now - 2 spaces(s) remaining

7. Upon selecting a timeslot, you will see the following prompt. Please click "Book Now"



8. You will then arrive to this booking screen, with facility rules above, please select your desired date and time.

Team Track Warm-Up Use

Quick Program Search

officials must abide by the Track rules posted at the entrance to the Track surface.

Select A Time:

Participant: Sarah Anderson User Group

Week Of: < Thu, 09-Sep-21 >

Today Tomorrow Sat Sun Mon Tue Wed

Date	Time	Class	Duration	Instructors	Venue	Location	Availability
Thu, 09-Sep-21	4:00 PM	Team Track Warm-Up Use	15		Beaumont Sport and Recreation Centre	BSRC Track Lane 2	Book Now - 2 spaces remaining

9. Upon selecting “Book Now” under your desired date and time, you will be taken to the confirmation “Shopping Basket” page. If all booking information is correct, please select “Checkout”.

BEAUMONT

Home Menu - Activity Guides Help Cart 1 - Sarah Anderson User Group -

Aquatic Program Registration

Community Program Registration

Sport and Fitness Program Registration

FCSS and Chantal Bérubé Youth Centre Program Registration

Team Track Warm-Up Use

Quick Program Search

Basket 205839

Active Items

Item	Quantity	Price Group	Value
Public Booking Use Sport Team Track Warm-Up Use - (2021-09-09 4:00 PM - 2021-09-09 4:15 PM) (Sarah Anderson User Group)	1		\$0.00
Total includes tax of \$0.00			\$0.00

All prices in CAD.

Continue Shopping

10. Upon selecting “Checkout” you should be taken to a screen showing your order confirmation.

BEAUMONT

Home Menu - Activity Guides Help Cart Sarah Anderson User Group -

Aquatic Program Registration

Community Program Registration

Sport and Fitness Program Registration

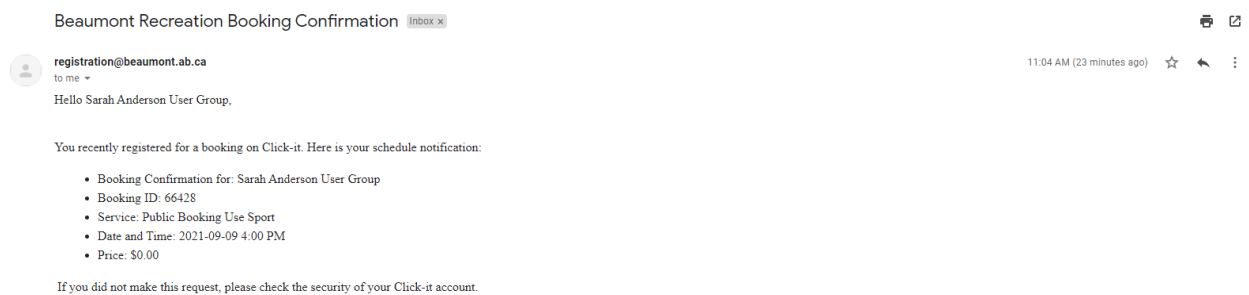
FCSS and Chantal Bérubé Youth Centre Program Registration

Team Track Warm-Up Use

Order Confirmation 205839

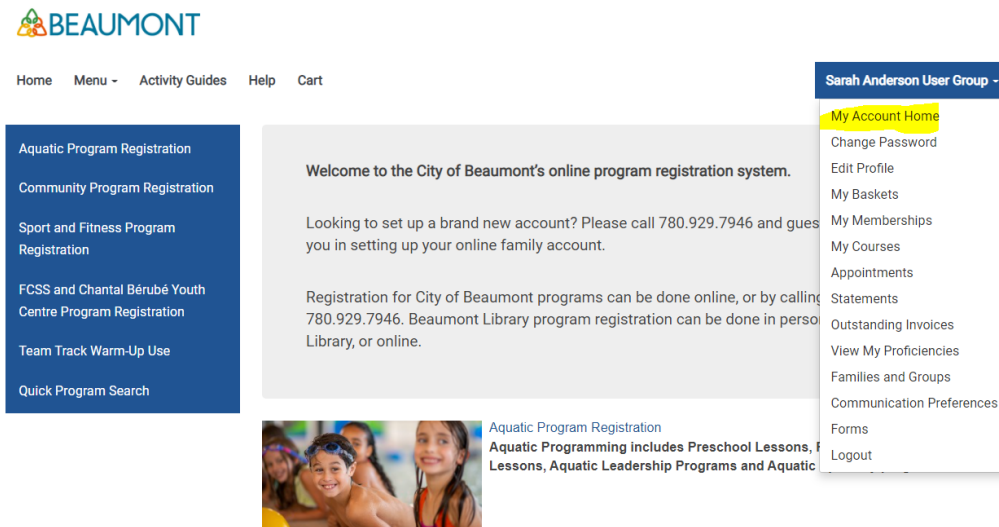
Your basket is being processed.

11. A confirmation e-mail will be sent to the e-mail associated with your account, which can be forwarded to relative coaches/managers.

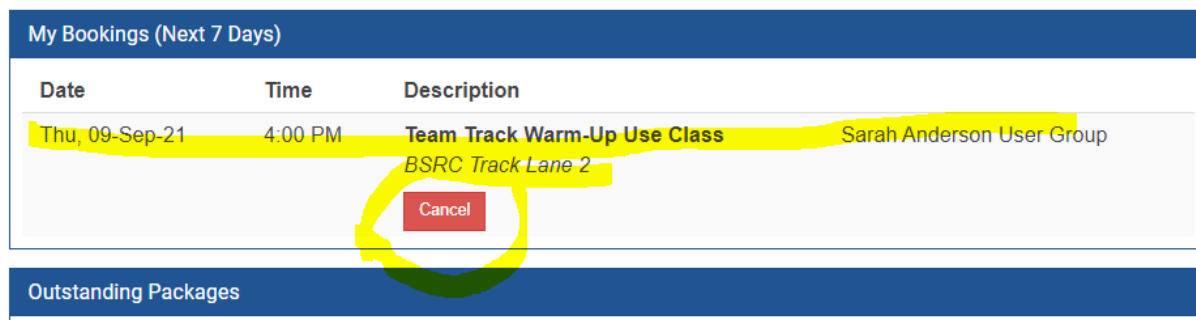


How to Cancel a Booking

12. At the homepage, select your user group name in the top right corner and "My Account Home"



13. Under "My Bookings" select Cancel and proceed to the Checkout page (similar process to the initial booking)



For any Click-It Account questions, or questions about the Team Track Warm-Up Use process, please contact Guest Services at guest.services@beaumont.ab.ca or 780.929.7946

Thank you for your cooperation and we hope your teams enjoy and utilize this service!