



Please return form to:
City of Beaumont – Taxes or Utilities
5600 - 49 Street
Beaumont AB T4X 1A1
Phone: 780.929.3306
Fax: 780.929.8729
Email: taxes@beaumont.ab.ca
utilities@beaumont.ab.ca

CHANGE FORM - PRE-AUTHORIZED PAYMENTS TAXES AND UTILITIES

FOR OFFICE USE ONLY

CUSTOMER # _____
TAX ROLL # _____
UTILITY # _____
WITHDRAWAL
AMOUNT\$ _____

1. Information

Last Name: _____ First Name: _____

Property Address: _____

Home/Cell Phone Number: _____ Email Address: _____

☐ Owner of Property ☐ Renter of Property

2. Please chose one of the following:

☐ **Changes in Banking Information** (please choose applicable payment plan(s))

☐ Taxes ☐ Utilities

I wish to change my banking information for the above selected pre-authorized payment plan(s) at the above address effective _____ and have provided 10 days notice as required.
(effective date mm/dd/yyyy)

Please attach VOID cheque with new banking information

☐ **Cancellation of Pre-Authorized Payment Plan(s)**

Please be advised that I wish to be removed from the below selected pre-authorized payment plan(s) at the above address for the following reason:

☐ Taxes ☐ Utilities
☐ Sold property ☐ Other: _____

I do not want payment taken from my account starting _____ and have provided 10 days notice as required.
(effective date mm/dd/yyyy)

Please note: Utility payments are process only on the due dates in February, April, June, August, October and December. If you are removed from the payment plan prior to these dates, you will have to make payment another way.

Signature _____

Date _____

☐ **Changes in Withdrawal Amount (INTERNAL USE ONLY - TO BE COMPLETED BY TAX CLERK)**

Current Amount: _____ New Amount: _____

Reason for change : _____

Personal information is collected in accordance with Section 4(c) of the Protection of Privacy Act to administer your enrollment in the city's Tax Installment Payment Plan (TIPPS). This information will be used to change or cancel your account, including verifying property ownership, processing payments, and communicating with you. It will be used in an automated system to generate content or make decisions, recommendations, or predictions. If you have questions about the collection or use of your personal information, please contact the Privacy Officer at 780-929-8782.