

A building permit is required for any renovations, additions or structural changes to a building or commercial space. Building permits are also required if cooking equipment is being replaced or moved. For further clarification about your specific permit needs with your commercial project, contact buildinginspection@beaumont.ab.ca.

All forms and supporting documents (listed below) must be submitted at time of application.

- Commercial Building Permit Application Form (Attached)
- Consent Form (Attached) (to be Signed by Owner of Commercial Building)

Building Permit Requirements

- Provide a Drawing (3 sets) (11" x 17")**
 - Proposed and existing rooms
 - Indicate the room use
 - Indicate details of any structural changes, renovations, etc
 - Indicate locations, sizes of doors

Please note: Additional requirements for application may be deemed necessary by the Building Safety Codes Officer and may include:

- A&B Schedules of Professional Involvement
- Fire Alarm Designs
- Sprinkler Designs
- Electrical, Plumbing, Mechanical drawings
- Commercial Cooking Appliance Layout
- Commercial Cooking exhaust system designs
- Energy Modelling
- Structural Engineering

- Contractor's License Application**

- Fees (See Fee Schedule)**

CITY WILL CONTACT APPLICANT AFTER REVIEW OF SUBMITTED DOCUMENTATION
(cheques payable to: City of Beaumont)

If you have further questions regarding commercial development permits, please contact us at:
buildinginspection@beaumont.ab.ca | 780-929-8782

Planning & Development
5600 - 49 Street
Beaumont, AB T4X 1A1
780-929-8782
development@beaumont.ab.ca

DATE RECEIVED
OFFICE USE ONLY

DATE PAID
OFFICE USE ONLY

Note:

Development, Electrical, Plumbing, and Gas Permits each have their own application forms.

Property Information

Street Address: _____

Plan: _____ Block: _____ Lot: _____

Applicant and Property Owner Information

Applicant/Contractor Name: _____

Mailing Address: _____

Town: _____ Postal Code: _____

Phone: _____ Cell Phone: _____

Email (required): _____

Is the Applicant also the Registered Owner? Yes (Do not fill out below) No (Fill out below - written authorization from registered owner required)

Owner Name: _____

Mailing Address: _____

Town: _____ Postal Code: _____

Phone: _____ Cell Phone: _____

Email (required): _____

Proposed Development

Building Permit for New Building OR Tenant improvements

Use of Occupancy Commercial Industrial Institutional Multi-Family

Description of Work:

Construction Value*: <i>(Approximate cost of material & labour)</i>	Estimated Occupancy Date:	Square Footage (m ²):
\$ _____	_____	_____

Has work on the above indicated item already commenced? Yes No

* Construction Value required for building permits

** NOTE: Construction must start within 90 days of issuance and this permit is valid for one (1) year from date of issuance

OFFICE USE ONLY

Permit Number: _____

Development Permit Number: _____

Business License Number: _____

Contractors Business Number: _____

Mail Pick-up

Authorization or ID Received

Subdivision: _____

Land Use District: _____

Tax Roll: _____

Fees	Receipt #:
Building Permit: _____	_____
Safety Code Council: _____	_____
Electrical Permit: _____	_____
Safety Code Council: _____	_____
Plumbing Permit: _____	_____
Safety Code Council: _____	_____
Gas Permit: _____	_____
Safety Code Council: _____	_____
Street Cleaning: _____	_____
Construction Water: _____	_____
Water Testing: _____	_____
*Sidewalk Inspection: _____	_____
*GST: _____	_____
Other: _____	_____
Total Fees: _____	

Applicant Authorization

- I am the owner/agent with the consent and authority of the owner that is the subject matter of this permit application.
- I hereby give my consent to allow any authorized person pursuant to the Municipal Government Act Section 542 the right to enter the land and/or building(s) with respect to this application only.
- I understand this is only an application and does not constitute approval to commence construction.
- I declare that the information contained in this application is correct and true to the best of my knowledge. I agree
- I declare that I will notify the Development Authority of any proposed changes to the plans submitted with this application.
- I consent to receiving notifications & correspondence regarding this application via email to the address provided on this application.

Applicant Signature: _____

Date: _____

OFFICE USE ONLY

Building Permit

See Attached Report

Safety Codes Officer: _____

Designation No. _____

Date: _____



DEVELOPMENT / BUILDING PERMIT AUTHORIZATION FORM

OWNER INFORMATION

I (We), _____

(name(s) of Registered Land Owner(s))

being the registered land owners of:

Municipal Address: _____ Postal code _____

Legal Description: _____

Owner Phone number: _____

Owner Email: _____

Do hereby authorize:

APPLICANT INFORMATION

Company: _____

Contact Name: _____

Address: _____ Postal code _____

Phone: _____

Email: _____

to make application for the necessary building / development permits required to complete the following project: _____

For Commercial Only:

Owner is responsible for all costs associated with water metering changes, including all piping, and removal and/or replacement of water meter(s). Changes are required to water meter (please circle) Yes No

If yes, please contact Public Works at 780-929-4300.

ALL REPORTS WILL BE PROVIDED TO OWNER AND APPLICANT

(Print name of Registered Land Owner)

(Print name of Registered Land Owner)

(Signature of Registered Land Owner)

(Signature of Registered Land Owner)

Date

Date

The personal information requested on this form is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected will be used for the purpose of permit review and inspection processes and may be communicated to relevant City Business Units, utility providers, and Alberta Health Services. It may also be used to conduct ongoing evaluations of services received from City Business Units. The name of the applicant and the nature of the permit will be available to the public. If you have any questions about the collection or use of your personal information, contact the City of Beaumont's FOIP Coordinator at 5600-49th Street, Beaumont, Alberta, T4X 1A1 or 780.929.8782.