

Please note City of Beaumont Business licences are issued when Development Permits are issued to the Business Owner, or written confirmation is obtained from Planning and Development that no permit is required for your use. Please contact the Development office at 780-929-8782 or by email at [Development@beaumont.ab.ca](mailto:Development@beaumont.ab.ca) to inquire or obtain permits.



Questions? Email us!  
[BusinessLicense@beaumont.ab.ca](mailto:BusinessLicense@beaumont.ab.ca)

**Commercial, Industrial, Institutional or Lodging Use Business  
 New Business Licence Application Bylaw #1010-22**

**Business Information**

Type of Business Licence Application

Customer ID, if applicable	_____	Permit Number, if applicable	_____
Operating Business Name	_____		
Legal Business Name	<i>Same as Operating Name</i> _____		
Business Phone	_____	Alternate Phone	_____
Website Address	_____	Business Email	_____
Business Address	_____	City	_____
		Province	_____
		Postal Code	_____
Mailing Address	<i>Same as Business Address</i> _____		
		City	_____
		Province	_____
		Postal Code	_____
Date Business Operational	_____		

**Owner(s) Information**

**Information in the section will not be made available to the public**

Business Owner(s) Name	_____	Business Owner(s) Email	_____
Business Owner(s) Phone	<i>Same as Business Phone</i> _____		
Business Owner(s) Address	_____	City	_____
		Province	_____
		Postal Code	_____
Owner(s) After Hours/ Emergency Phone	_____		
Do you possess/ store/ maintain hazardous goods and / or controlled products?	Yes	No	
If yes, please attach the site plan showing storage location(s) and list of hazardous goods.			
<i>This information will be shared with Emergency Services for the purpose of contacting the owner should there be an after-hours emergency to the business premise</i>			
Secondary Contact Name	_____	Secondary Contact Phone	_____

**Operating Information**

**Information in this section will be used to notify your business if it qualifies for programs/ grants and support**

Describe the primary business activity

Are there other businesses currently operating at this business premise? Yes      No

If yes, what is the Operating Business Name \_\_\_\_\_

If yes, what is the primary business activity \_\_\_\_\_

If yes, what is the Owner's Name \_\_\_\_\_

If yes, what is the Owner's phone number \_\_\_\_\_

The City of Beaumont places business information online so citizens can locate businesses and service providers in our community.

I am interested in advertising opportunities to promote my business in the City of Beaumont and would like to receive program information as opportunities become available. Yes      No

The Beaumont Chamber of Commerce provides many benefits to enroll your business. Find out more [here](#)

*Disclaimer - While every effort has been exercised in compiling and publishing the information from this page, and in recognition that the information is being published free of charge, the City of Beaumont accepts no responsibility for any errors or omissions. The City of Beaumont does not sell information.*

Grand Opening Celebrations are at your discretion. The City of Beaumont partners with the Beaumont Chamber of Commerce to host such events. If you would like a ribbon cutting ceremony, social media tags and a Welcome shout out on our website, please contact [investinbeaumont@beaumont.ab.ca](mailto:investinbeaumont@beaumont.ab.ca) to schedule.

Number of employees:      0      1-2      3-6      7-12      13-25      26-50      51-100      101+

Would you like to be recognized as any of the following:

Female Entrepreneur      Francophone      Visible Minority      Indigenous      Choose Not to Answer

Does your business operate in other municipalities?      Yes      No      If yes, please list: \_\_\_\_\_

Does your business operate in other provinces?      Yes      No      If yes, please list: \_\_\_\_\_

Does your business operate in other countries?      Yes      No      If yes, please list: \_\_\_\_\_

Primary language spoken at place of business \_\_\_\_\_

Secondary language spoken at place of business \_\_\_\_\_

### Development Permit

A Development Permit is a document issued under "Our Zoning Blueprint" and guides development in the City of Beaumont. It is separate and distinct from Alberta Safety Codes Permits and Building Permits, including electrical, gas, plumbing and sewer permits. A Development Permit may be required for your Commercial, Industrial, Institutional or Lodging Use Business, and may or may not be issued depending on the zoning of your business location. Refer to [Our Zoning Blueprint: Beaumont Land Use Bylaw \(Bylaw 944-19\)](#) to find out if your type of Business is permissible in your zone. Prior to obtaining a Business Licence from the City of Beaumont, it is the Owner's, or a representative of the owner's, responsibility to ensure that all permits are in place. A Business Licence Application requires confirmation of an email or a Development Permit Number prior to a Business Licence application being accepted.

### Authorization

I hereby certify that the above information is true and properly sets out the business at which is carried out by the applicant, owner, or operator or by any person(s) as the case may be. I understand that should the business stay active, I must also renew by January 31st of any given year in which the business intends to operate and that if I do not renew in time, I may be subject to any and all administrative fees and/or charges as defined in the City of Beaumont Business Licence Bylaw #1010-22. Approval of this Business Licence does not exempt me or my representative(s) from obtaining necessary permits from the City of Beaumont; Superior Safety Codes; and the Alberta Gaming, Liquor and Cannabis Commission as required through Municipal Bylaws, Provincial Statutory Regulations and Alberta Safety Codes. It is also my responsibility to contact Alberta Health Services; Alberta Gaming, Liquor and Cannabis Commission (AGLC); insurance; or other related parties regarding the business. I acknowledge I have read and understood the contents of this form. Initial \_\_\_\_\_

Applicant Name \_\_\_\_\_ Applicant Position \_\_\_\_\_  
 Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

### #InvestinBeaumont

The personal information on this form is collected under the authority of Business Licensing Bylaw 1010-22 and will be used to administer the City of Beaumont Business Licence program. It will be treated in accordance with the privacy provision of section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) to assess all matters relevant to your application for this licence. The City may request input from employees of other City of Beaumont departments, Alberta Health Services, Beaumont RCMP, Edmonton & Area Child and Family Services and/or Alberta Gaming Liquor Cannabis Commission in order to properly assess your application for this licence or to determine appropriate conditions, if any, for this licence. Therefore, the City considers your submitted application consent to disclose the personal or other information provided in your application to other City employees or to the other named entities as may be required for these purposes, pursuant to section 40(1)(d) of FOIP. If you have any questions regarding the collection, use or disclosure of your personal information please contact the City of Beaumont's FOIP Coordinator at (780) 929-8782.

### For Office Use Only

Customer Number	Receipt to Economic Development
Development Permit Number	Licence Fee
Building Permit Number	Certificate
Receipt	Licence Approval Date
Receipt to Accounting	Business Licence Number