

**BYLAW #1005-21**  
**The City of Beaumont Library Board Bylaw**

Whereas section 3(1) of the *Libraries Act*, RSA 2000, c L-11, provides that Council may pass bylaws providing for the establishment of a municipal library board;

Whereas section 4(1) of the *Libraries Act*, provides that members of the municipal board are appointed by Council; and

Whereas the *Libraries Act* governs the provision of library services within a municipality;

Therefore Council enacts:

**PART I – DEFINITIONS AND INTERPRETATION**

Definitions

- 1 In this bylaw:
  - (a) "Act" means the *Libraries Act*, S.A. 1983, c L-12.1;
  - (b) "Board" means the City of Beaumont Library Board established by Council and continued under this bylaw;
  - (c) "Chief Administrative Officer" means the Chief Administrative Officer of the City or their delegate;
  - (d) "City" means the municipal corporation of the City of Beaumont;
  - (e) "Council" means the municipal council of the City of Beaumont;  
and
  - (f) "County" means the municipal corporation of Leduc County.

Interpretation

- 2 The following rules apply to interpretation of this bylaw:
  - (a) headings, titles, and margin notes in this bylaw are for ease of reference only;
  - (b) gender-specific words, phrases, and references are intended to be gender-neutral, and the singular includes the plural as the context requires;
  - (c) every provision of this bylaw is independent of all other provisions and if any provision of this bylaw is declared invalid by a Court, all other provisions of this bylaw remain valid and enforceable; and
  - (d) references to bylaws and enactments in this bylaw include amendments and replacement bylaws and enactments, and regulations and orders thereunder.

## **PART II – ESTABLISHMENT AND DUTIES**

- Establishment 3 The City of Beaumont Library Board is hereby continued as the municipal library board for the City of Beaumont.
- Duties 4 The Board will preform all duties and exercise all powers imposed upon it by the Act.

## **PART III – BOARD STRUCTURE AND PROCEDURES**

- Appointments 5 In accordance with the Act, Council will appoint the members of the Board.
- Membership 6 The Board is comprised of the following members:  
(a) seven public members; and  
(b) one member of Council.
- Terms 7 Members of the public are appointed for three-year terms and members of Council are appointed for one-year terms.
- Residency requirement 8 Public members must be residents of the City of Beaumont or Leduc County, but a maximum of two public members who are residents of Leduc County will be appointed to the Board at any given time.
- Consecutive terms 9 A member of the Board is eligible to be reappointed for additional consecutive terms of office in accordance with the provisions of the Act.
- Vacancies 10 If a vacancy on the Board arises, Council may by resolution appoint a new member to serve for the remainder of the vacating member's term.
- Removal of member 11 In its sole discretion, Council may remove any member of the Board by resolution at any time.
- Disqualification 12 A person is disqualified from remaining a member of the Board if the person fails to attend, without being authorized by a resolution of the Board to do so, three consecutive regular meetings of the Board.
- 13 If a member of the Board is disqualified from remaining a member, the person is deemed to have resigned their seat on the Board.
- Procedures 14 The Board will follow the procedures in Part 5 of the Act and may establish such other procedures as authorized by law.
- Quorum 15 Quorum of the Board will consist of a majority of members of the Board.

#### **PART IV – BUDGETS AND ACCOUNTS**

- Budget                    16 The Board will annually submit to Council a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the library in accordance with the Act. Council may approve the estimate in whole or in part.
- Auditor                    17 The Board will retain a public accounting firm to conduct an audit of the Board's accounts in accordance with the Act.
- 18 The auditor retained by the Board must be independent and follow generally accepted auditing practices.
- 19 Council will approve the auditor retained by the Board.
- 20 The Board will have the audit submitted to Council immediately after its completion.

#### **Part V – Repeal**

- Repeal                    21 Bylaw 946-19 is hereby repealed.

FIRST READING: December 14, 2021

SECOND READING: December 14, 2021

THIRD READING: December 14, 2021

SIGNED THIS 17<sup>th</sup> day of December, 2021.

MAYOR 

CLERK 