



Office Use Only	
PAID _____	<input type="checkbox"/> Wait List CC
(Date/Time/Initial)	<input type="checkbox"/> Emails

Childcare Services Waitlist Form

Start Date of Care: _____
 (Please specify a date or time period, i.e. Summer/year)

Parents Name(s):		
Child's Name:	Age:	DOB:
Child's Name:	Age:	DOB:
Child's Name:	Age:	DOB:

Address:	Postal Code:
E-mail Address:	

Identify three (3) efficient contacts for responding to notifications within 72 hrs (see attached policy):		
Mother (Home)	(Work)	(Cell)
Father (Home)	(Work)	(Cell)
E-mail:		

Hours of Care Required: 00:00 am - 00:00 pm = -- hours
Full time <input type="checkbox"/> Part time options: <input type="checkbox"/> Mon-Wed-Fri or <input type="checkbox"/> Tues-Thurs
After School Care <input type="checkbox"/> School child is attending: (for school age children)
Kindergarten <input type="checkbox"/> am or <input type="checkbox"/> pm Year child will be attending kindergarten: Sept/20XX
Bussing required? Yes <input type="checkbox"/> No <input type="checkbox"/>

Parents/Guardians: Please return this form to the City of Beaumont Office along with \$50 waitlist registration fee. The \$50 Waitlist registration fee is refunded upon registration in program. Please complete all required information & notify the city office in writing of any changes to the info.

****Your application cannot be processed without complete information.****

City of Beaumont Child Care Services Wait List Registration Policy

Policy

The waitlist is an administrative support to families in the community choosing childcare space in either of the City's child care programs. The wait list is a numbered list based on registration date and the child's age. Placements into the programs are made by registration date and age appropriateness.

Procedures

1. Families coming onto the wait list after July 1, 2008 will complete the Child Care Services Waitlist Registration Form and pay a \$50.00 waitlist registration fee per child. The child's name will be added to the bottom of the list in order of the date of registration and sorted by their age range for those prior to grade 1. Children eligible for the School Age Site (grade one or higher) will be prioritized by their date of waitlist registration. A waitlist space is non transferable to another child.
2. Parents will provide their three (3) best contacts on the Waitlist Registration Form to ensure that they can receive notification of an available placement and respond within 72 hours. Two (2) attempts will be made to contact the parents or guardians at all contacts provided. If placement is refused or both attempts go unanswered, then the child's name is moved to the bottom of the list, care will be offered a second time when that child's name comes to the top of the list. If care is refused, or goes unanswered by the parent or guardian a second time, then the child is taken off the wait list. Further, waitlist movement typically occurs for September 1st of each year. Please keep this in mind when registering for mid-year placements.
3. Parents/Guardians are responsible for providing their current contact information and updating any care requirement changes if changes are needed (ex. part time vs. full time, date care is required). Updates can be made by contacting the City office or via email at childcareservices@beaumont.ab.ca.
4. Parents/Guardians are encouraged to contact the City Office or send a request via email at childcareservices@beaumont.ab.ca to inquire into the position of their child on the waitlist at any given time after registering.
5. Families accepting a placement in either program are expected to meet with the program supervisor for their parent orientation and to complete program registration papers within a reasonable time period agreed upon with the program supervisor when the family initially accepts the placement.
6. The waitlist registration fee will be identified in the City of Beaumont Fees and Charges Schedule.
7. Waitlist registration fee is refunded upon child's registration in program. Otherwise, fee is non-refundable.

CITY OF BEAUMONT

Childcare Services

Site Closure Dates

<u>Date</u>	<u>Holiday</u>
January 1	New Year's Day
February	Family Day
April	Good Friday
April	Easter Monday
May	Victoria Day
May/June	PD Day for Staff
July 1	Canada Day
August	Civic Holiday
September	Labour Day
October	Thanksgiving Day
November 11	Remembrance Day
December	Christmas Floater
December 25	Christmas Day
December 26	Boxing Day



SCHEDULE VII
 CHILDCARE FEES
 Effective February 1, 2019

Item	2019		
	Local fees	%	Non-Local Fees
SCHOOL AGE SITE (Monthly Fees)			
Before & After School Care: September - June	\$ 555.00	3.93%	\$ 694.00
Before & After School Care Summer Care: July & August	\$ 772.00	3.76%	\$ 965.00
Child Care Services Bus Fee/Child	\$95.00		
Community Rider Bus Fee/Child	\$65.00		
EARLY LEARNING CHILD CARE CENTRE (Monthly Fees)			
12 months	\$ 1094.00	1.96%	\$ 1368.00
13 - 18 months	\$ 1066.00	6.71%	\$ 1333.00
19 months - 3 years	\$ 1015.00	4.64%	\$ 1269.00
3 - 4.5 years	\$ 976.00	7.37%	\$ 1220.00
4.5 years and up/Kindergarten Care: Year round Bus	\$ 875.00	7.23%	\$ 1094.00
Transportation User Fee/ child	\$95.00		
2 Days/Week: Tuesday/Thursday	\$ 485.00	0.00%	\$ 606.00
3 Days/Week: Monday/Wednesday/Friday	\$ 605.00	0.00%	\$ 756.00
DROP-IN FEES: ALL PROGRAMS			
Half Day - up to 5 hours of care/ day	\$35.00		
Full Day - between 5-8 hours of care/ day	\$53.00		
OTHER FEES			
Late Pick-Up	\$1.00/minute/child		
Waitlist Registration Fee (Will be either refunded or applied to the first month's child care fees if the child is accepted into the program, but otherwise is non-refundable)	\$50.00/ child		